

Regular Board Meeting – October 24, 2018

RESOLUTION SUMMARY

Resolution	Description	Byers	Doneghy	Savage	
Resolution No. 84-18	Authorization to Request Funding through the Reeve Foundation	Motioned	2 nd		Approved
Resolution No. 85-18	Contract Increase, Fort Miamis Archaeological Investigation	2 nd	Motioned		Approved
Resolution No. 86-18	Authorization for Additional Expense Approval – Blue Water Communications	Motioned	2 nd		Approved
Resolution No. 87-18	Contract Approval, Pearson Metropark Roadway Resurfacing Project	Resolution Tabled			
Resolution No. 88-18	Ratify Amendment to Board Resolution No. 105-17	Motioned	2 nd		Approved
Resolution No. 89-18	Ratify Amendment to Board Resolution 30-18 -Contract Approval for HVAC Maintenance and Repairs	2 nd	Motioned		Approved
Resolution No. 90-18	Designation of Law Enforcement Personnel	Motioned	2 nd		Approved
Resolution No. 91-18	Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor	2 nd	Motioned		Approved
Resolution No. 92-18	2019 Request for Advance of Taxes Collected	Motioned	2 nd		Approved
Resolution No. 93-18	Authorization of UBS Financial Services Inc. Governmental Resolution	2 nd	Motioned		Approved
Resolution No. 94-18	Ratification of Schedule of Payables	Motioned	2 nd		Approved

The mission of Metroparks of the Toledo Area is to conserve the region's natural resources by creating, developing, improving, protecting, and promoting clean, safe, and natural parks and open spaces for the benefit, enjoyment, education, and general welfare of the public.



Board Minutes

METROPOLITAN PARK DISTRICT OF THE TOLEDO AREA
WEDNESDAY, OCTOBER 24, 2018, 8:30 A.M.
GREENHOUSE AT TOLEDO BOTANICAL GARDEN (Enter off of Bancroft)

Commissioners Present:

Scott Savage, President
Fritz Byers, Vice President
Lera Doneghy, Vice President

Executive Director, Dave Zenk

Dave Smigelski, Legal Counsel

Staff present: Matt Cleland, Jill Molnar, Matt Killam, Sherri Romanski, Joe Fausnaugh, Tim Schetter, Ally Effler, Cathy Marinelli, Scott Carpenter, Allen Gallant, Nate Ramsey, Trish Hausknecht, Lori Miller, Jon Zvanovec, Emily Zeigler, Patty Morgenstern, Sanya Jennings, Nate Ramsey, Steve Stockford, Amy Szabo, Jonathan Milbrodt, Amy Mossing, Stacey Arnold Yerkes, Tim Gallagher, Emma Dickson, Colleen Eldridge, Dan Plath, and Troy Zenz

1. NON-RESOLUTION BOARD ITEMS

President Scott Savage called the meeting to order at 8:34 a.m.

Mr. Savage led the Pledge of Allegiance.

2. CONSENT AGENDA ITEMS

Mr. Savage requested an amendment to the agenda to add a presentation by Dr. Tim Schetter regarding Pine Oak Management. Mr. Byers made a motion to approve the consent agenda with that change, and for the disposition of the minutes for the regular Board meeting held on September 28, 2018. This motion was seconded by Mrs. Lera Doneghy and approved.

3. CONSIDERATION OF REPORTS FROM DIRECTOR AND EMPLOYEES OF THE DISTRICT FOR BOARD REVIEW

A. Steve Stockford, Toledo Botanical Garden ("TBG") Park Supervisor - Introductions/Overview of TBG

Mr. Stockford shared an update of the happenings at TBG over the past year. He thanked his entire staff for all of their efforts and dedication to their jobs.

B. Dr. Tim Schetter, Director of Natural Resources – Pine Oak Management Plan Overview

Dr. Schetter provided an overview of the Pine Oak Management Plan that will begin within the next few weeks. Mr. Byers inquired as to how the pine stands are chosen. Dr. Schetter responded that there are a

several factors that are considered, but ultimately the pine stands are chosen for the benefit of the visitors and for the ecological benefit of removing declining pines.

The plan includes the following:

- A public open house and guided walks will be offered on October 28, 2018;
- Timber removal will begin on November 19, 2018;
 - o All work will be directly supervised by Metroparks personnel; all loads will be logged;
 - o Work will occur only when site conditions are suitable;
 - o Temporary trail closures and re-routes will be posted;
 - o Regular staff-led walks will be offered for members of the public;
 - o Cleanup and restoration are expected to begin immediately after removal;
- Timber removal is expected to conclude by February 2019 (but may extend to 2020 if needed based on site conditions);
- All proceeds from the sale will be used to manage and restore sites at Oak Openings Preserve.

Mr. Byers observed that this was a very informed and detailed presentation and that he is very impressed by this. Mrs. Doneghy stated that she appreciates that Metroparks Toledo is being so transparent with this project and in its communications. Mr. Savage thanked Mr. Tim Gallaher and Dr. Schetter and recognized the respect they have earned and the knowledge they possess regarding this topic.

C. Matt Cleland, Deputy Director/Treasurer – 2019 Draft Budget Presentation

Mr. Matt Cleland gave a presentation regarding the 2019 budget, beginning with the Mission, Vision, Comprehensive Plan, and Strategic Plan. He stated that the compilation of the budget is the result of the work of many employees throughout the park district. After a short description of the budget process, Mr. Cleland led a discussion concerning financial forecasts and fund balances. He presented summaries of revenue, expenses, and staffing and concluded his presentation with an explanation of performance measures. Mr. Byers and Mr. Savage both indicated how thorough and detailed the budgeting process is. Mr. Matt Cleland shared with the Board of Park Commissioners a draft budget for their review and will seek approval of the budget at the November Board meeting.

D. Sherri Romanski, Comptroller – Treasurer’s Report

Ms. Sherri Romanski indicated that the variances about which the Board previously has had questions are the same from the past months. Nothing new or significant to report.

4. BOARD APPROVAL OF CONTRACTS, DEEDS, AGREEMENTS, ETC.

A. Mr. Byers offered and moved for adoption of the following resolution, with a second by Mrs. Doneghy:

Resolution No. 84-18 – Authorization to Request Funding through the Reeve Foundation

Mr. Allan Gallant stated that this is a new grant opportunity for Metroparks Toledo that has a focus on quality of life, and specifically on a paralysis component. The grant would assist with the new accessible playground at Secor Metropark.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

B. Mrs. Doneghy offered and moved for adoption of the following resolution, with a second by Mr. Byers:

Resolution No. 85-18 – Contract Increase, Fort Miamis Archaeological Investigation

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- C. Mr. Byers offered and moved for adoption of the following resolution, with a second by Mrs. Doneghy:
Resolution No. 86-18 – Authorization for Additional Expense Approval – Blue Water Communications

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- D. TABLED - Resolution No. 87-18 – Contract Approval, Pearson Metropark Roadway Resurfacing Project

Mr. Jon Zvanovec reported that this would allow Metroparks to pave the entirety of Pearson Metropark. He pointed out that the apparent lowest and the next lowest bids on the bid tabulations were very close.

Mr. Byers moved to table the resolution and take it up for consideration at a later point in time, with a second by Mrs. Doneghy.

After discussion and upon unanimous vote the resolution was declared tabled and removed from the agenda pending further discussion.

- E. Mr. Byers offered and moved for adoption of the following resolution, with a second by Mrs. Doneghy:
Resolution No. 88-18 – Ratify Amendment to Board Resolution No. 105-17

Mr. Joe Fausnaugh stated that, in the course of the past year, Metroparks Toledo has expanded. He observed that, while Metroparks Toledo has not had to increase its expenditures for gasoline and diesel fuel in the past, the price of gas has risen.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- F. Mrs. Doneghy offered and moved for adoption of the following resolution, with a second by Mr. Byers:
Resolution No. 89-18 – Ratify Amendment to Board Resolution 30-18 - Contract Approval for HVAC Maintenance and Repairs

Mr. Fausnaugh stated that Metroparks Toledo has expanded and grown this past year, and, even with the work of the contractor which has consistently been the lowest bidder, Metroparks Toledo has to return to the board to increase the dollar amount.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- G. Mr. Byers offered and moved for adoption of the following resolution, with a second by Mrs. Doneghy:
Resolution No. 90-18 – Designation of Law Enforcement Personnel

Mr. Fausnaugh introduced Metroparks Toledo's new Lead Patrol Ranger, Ms. Stacey Arnold Yerkes. He stated that bringing Ms. Yerkes on board will allow Metroparks to provide additional training to its ranger staff. Ms. Yerkes previously was a trainer with the Ohio State Patrol and brings with her a wealth of training knowledge and opportunities.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- H. Mrs. Doneghy offered and moved for adoption of the following resolution, with a second by Mr. Byers:
Resolution No. 91-18 – Resolution Accepting the Amounts and Rates as Determined by the Budget

Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- I. Mr. Byers offered and moved for adoption of the following resolution, with a second by Mrs. Doneghy:

Resolution No. 92-18 – 2019 Request for Advance of Taxes Collected

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- J. Mrs. Doneghy offered and moved for adoption of the following resolution, with a second by Mr. Byers:

Resolution No. 93-18 – Authorization of UBS Financial Services Inc. Governmental Resolution

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- K. Mr. Byers offered and moved for adoption of the following resolution, with a second by Mrs. Doneghy:

Resolution No. 94-18 – Ratification of Schedule of Payables

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- L. Mrs. Doneghy offered and moved for adoption of the following resolution, with a second by Mr. Byers:

Resolution No. 95-18 – Contract Approval, Pine Timber Sale, Oak Openings Preserve Metropark

Dr. Schetter reported that an additional resolution will be presented at the November Board meeting regarding the surplus aspect of this. Mr. Byers inquired as to why Metroparks received only one bid. Dr. Schetter reported that it ultimately boils down to the cost of fuel based on the equipment Metroparks will allow on site. Because of that clause, a limited number of bidders are available. Mr. Gallaher reported that this is consistent with previous pine management work, where only one bid was received. Mr. Gallaher reached out to numerous locations and agencies to assist with getting the word out, including four logging operations to see if they had interest. Mr. Byers inquired if both Dr. Schetter and Mr. Gallaher were pleased with the quality of the contractor. Both indicated that yes, they are, and noted that this contractor is also doing work for other park systems.

Dr. Schetter reported that Mr. Gallaher has completed an estimated amount of funding received from this project, but it will depend on what the timber is like when they begin the project.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

5. BOARD INITIATED TOPICS AND DISCUSSION

Mr. Savage thanked the Toledo Botanical Garden staff for hosting.

6. EXECUTIVE SESSION

At 10:21 a.m., President Scott Savage made a motion to recess into executive session to consider the items that qualify for consideration in executive session. Mr. Savage stated that the purpose of the executive session was to discuss pending land acquisition, and preparing for and reviewing negotiations with park district collective

bargaining units pursuant to Ohio R.C. §121.22(G)(2) and (4). Mr. Savage asked if there was any discussion and reported, under Ohio R.C. §121.22, that a roll call vote on this motion is necessary. Ms. Jill Molnar conducted a roll call vote of the commissioners.

ROLL CALL

Mrs. Doneghy – Yes

Mr. Byers – Yes

Mr. Savage – Yes

Ms. Molnar reported, upon roll call vote, that the motion passed, and the Board recessed into executive session.

The Board adjourned executive session at 10:50 a.m. and resumed its regular session.

With no further business or action to be taken, Mrs. Doneghy made a motion to adjourn the Board meeting at 10:51 a.m., which was seconded by Mr. Byers and approved.

Scott Savage, President

Attest: _____
Dave Zenk, Executive Director

DDZ/kjm
10/24/2018