



METROPARKS TOLEDO

Vision

Metroparks Toledo will be, in its culture and public engagements, the beacon for conservation of natural resources; strengthening of community; and the activation and promotion of spaces that enhance physical and mental health. The communal pursuit of these aspirations will elevate our region and transform its identity.

Mission

The mission of Metroparks of the Toledo Area is to conserve the region's natural resources by creating, developing, improving, protecting, and promoting clean, safe, and natural parks and open spaces for the benefit, enjoyment, education, and general welfare of the public.

MEETING AGENDA

METROPOLITAN PARK DISTRICT OF THE TOLEDO AREA

WEDNESDAY, DECEMBER 17, 2025, 8:30 A.M.

ROLLING MILLS – ENRICHMENT CENTER

ROLL CALL

Executive Director: David D. Zenk

Commissioners: President Scott Savage, Vice President Lera Doneghy, Vice President Fritz Byers, Molly Luetke, Kevin Dalton

Others present and appearing before the Board: Amy Natyshak

BOARD MEETING

1. 8:30 a.m. to 8:35 a.m. NON-RESOLUTION BOARD ITEMS

- A. Pledge of Allegiance
- B. Judge Puffenberger - Swearing in of Board of Park Commissioners:
 - Mrs. Lera Doneghy, Vice President
 - Ms. Molly Luetke, Commissioner

2. 8:35 a.m. to 10:00 a.m. CONSENT AGENDA ITEMS

The president will propose a blanket motion to approve all items. Before the motion, all those present will have the opportunity to remove any item from the consent agenda and discuss separately.

- A. Board Changes or Additions to the Agenda and Reading and Disposition of Minutes of the Regular Board Meeting held on November 19, 2025.

3. CONSIDERATION OF REPORTS FROM DIRECTOR AND EMPLOYEES OF THE DISTRICT FOR REVIEW

- A. Treasurer's Report – Matt Cleland, Chief Financial Officer/Treasurer

4. BOARD APPROVAL OF CONTRACTS, DEEDS, AGREEMENTS, ETC.

A. Contracts, Deeds, Agreements, Etc.

Resolution No. 95-25	Increase of Super Blanket Purchase Orders for 2025: Health Insurance	Pg. 24
Resolution No. 96-25	Approval of General Fund Advances Out	Pg. 26
Resolution No. 97-25	Approval of Supplement and Amendment of the 2025 Certificate of Estimated Resources and Appropriations Measure	Pg. 32
Resolution No. 98-25	Approval of Final Supplement and Amendment of the 2025 Certificate of Estimated Resources and Appropriations Measure	Pg. 39
Resolution No. 99-25	Ratification of Schedule of Payables	Pg. 40
Resolution No. 100-25	Establish Use and Amount of Blanket Purchase Orders for 2026	Pg. 42
Resolution No. 101-25	Authorization to Engage the Law Firm Marshall & Melhorn, LLC for Legal Services	Pg. 44
Resolution No. 102-25	Authorization of Issuance of Super Blanket Purchase Orders for 2026: Bank Fees	Pg. 46
Resolution No. 103-25	Issuance of Super Blanket Purchase Orders for 2026: Health Insurance	Pg. 48
Resolution No. 104-25	Issuance of Super Blanket Purchase Order for Purchase of General Liability, Etc. Insurance Coverage from Hylant Administrative Services	Pg. 50
Resolution No. 105-25	Issuance of Super Blanket Purchase Orders for 2026: Fifth Third Bank	Pg. 52
Resolution No. 106-25	Issuance of Super Blanket Purchase Orders for 2026: Real Estate Taxes	Pg. 54
Resolution No. 107-35	Issuance of Super Blanket Purchase Orders for 2026: Recycling and Waste Disposal Services	Pg. 56
Resolution No. 108-25	Issuance of Super Blanket Purchase Orders for 2026: Utilities	Pg. 58
Resolution No. 109-25	Issuance of Purchase Orders for 2026: Annual Workers' Compensation Premium	Pg. 60
Resolution No. 110-25	Issuance of Super Blanket Purchase Orders for 2026: Wright Express Fleet Services (Wex Bank)	Pg. 62
Resolution No. 111-25	Issuance of Super Blanket Purchase Orders for 2026: Contract for Fleet Management	Pg. 64
Resolution No. 112-25	Issuance of Super Blanket Purchase Orders for 2026: Wayfinding Signage	Pg. 67
Resolution No. 113-25	Issuance of Purchase Orders for 2026: Habitec Security, Facility Security Services	Pg. 69
Resolution No. 114-25	Issuance of Super Blanket Purchase Orders for 2026: Key Bank	Pg. 71
Resolution No. 115-25	Issuance of Purchase Orders for 2026: Paylocity Corporation	Pg. 73
Resolution No. 116-25	To Revise the Park District's Bylaws Regarding Purchases of Goods and Services	Pg. 75
Resolution No. 117-25	Authorization to Engage Trimble Inc. for Additional Cityworks CMMS Software Subscriptions	Pg. 78
Resolution No. 118-25	Contract Approval, Prairie & Baselgia Ditch Restoration Design-Build Project	Pg. 80
Resolution No. 119-25	Authorization to Request Funding Through the Ohio Department of Natural Resources	Pg. 83
Resolution No. 120-25	Authorization to Request Funding Through the Ohio Environmental Protection Agency	Pg. 85

5. BOARD INITIATED TOPICS AND DISCUSSION