

Regular Board Meeting – July 20, 2016

RESOLUTION SUMMARY

| Resolution | Description | Byers | Doneghy | Savage | |
|-----------------------------|---|--------------|----------------|-----------------|----------|
| Resolution No. 46-16 | Contract Approval, Professional Services Associated with Howard Farms Metropark Class 1 Dam Certification | Motioned | | 2 nd | Approved |
| Resolution No. 47-16 | Rejection of Bid, Chessie Circle Trail Paving, Metroparks of the Toledo Area, Lucas County, Ohio | Motioned | | 2 nd | Approved |
| Resolution No. 48-16 | Contract Approval, Chessie Circle Trail Paving, Metroparks of the Toledo Area, Lucas County, Ohio | Motioned | | 2 nd | Approved |
| Resolution No. 49-16 | Ratification of Land Purchase: Manhattan Marsh Phase 2 | Motioned | | 2 nd | Approved |
| Resolution No. 50-16 | Schedule of Payables | Motioned | | 2 nd | Approved |
| Resolution No. 51-16 | AVST Purchase | Motioned | | 2 nd | Approved |
| Resolution No. 52-16 | Kayak Concession Agreement | Motioned | | 2 nd | Approved |

The mission of Metroparks of the Toledo Area is to conserve the region's natural resources by creating, developing, improving, protecting, and promoting clean, safe, and natural parks and open spaces for the benefit, enjoyment, education, and general welfare of the public.



Board Minutes

METROPOLITAN PARK DISTRICT OF THE TOLEDO AREA

WEDNESDAY, JULY 20, 2016, 8:30 A.M.

MACOMBER LODGE – PEARSON METROPARK

Commissioners Present:

Scott Savage, President
Fritz Byers, Vice President

Unable to attend: Lera Doneghy, Vice President

Stephen W. Madewell, Executive Director
David Smigelski, Legal Counsel

Staff present: Dave Zenk, Matt Cleland, Jill Molnar, Denise Johnson, Joe Fausnaugh, Scott Carpenter, Sherri Mossing, Heather Mosqueda, Robin Brown, Cathy Marinelli, and Tim Schetter.

1. NON-RESOLUTION BOARD ITEMS

President Scott Savage called the meeting to order at 8:45 a.m.

Mr. Savage led the Pledge of Allegiance.

2. CONSENT AGENDA ITEMS

Mr. Savage inquired if there were any changes to the consent agenda. Mr. Fritz Byers reported the discussion of the Vision Statement has been postponed. Mr. Byers made a motion for approval of items which include the consent agenda, as amended, as well as the disposition of the minutes for the regular board meeting held on June 22, 2016. This motion was seconded by Mr. Savage and approved.

3. CONSIDERATION OF REPORTS FROM DIRECTOR AND EMPLOYEES OF THE DISTRICT FOR BOARD REVIEW

A. Vision Statement Discussion – postponed.

B. Scott Carpenter – Pokémon Go

Mr. Scott Carpenter provided an overview of the recently released mobile application, Pokémon Go. This game has brought about a tremendous influx of new park visitors. To aid in accommodating these new visitors, charging stations were setup in each of the Windows on Wildlife. Programming is now quickly analyzing how best to incorporate this game with nature activities for these newcomers to the parks.

C. Matt Cleland, Director of Finance/Treasurer

Mr. Matt Cleland advised that with June marking the end of a quarter, the general fund quarterly report, provides a good comparison of budget to actual numbers. Revenue for the first half of the year shows a

1.23% negative variance which amounts to a shortfall of \$109,206 and is largely attributable to the termination of HB66 personal property tax reimbursements for Metroparks. Because of this, Mr. Cleland is estimating Metroparks will be down in revenue around \$200,000 from budget estimates by the end of the year.

Mr. Cleland also reported that with regard to expenditures, negative variances are beneficial as they indicate spending is less than or within the budget. Negative variances in each of the first two quarters result in a total negative variance of 9.10% or \$569,040 under budget for the first half of the year. Normal and natural variances between budget and actual in addition to the timing of purchases and projects throughout the year contribute to this beneficial result. Mr. Byers inquired as to why the fringe benefits are running further below budget than salaries are, and if that was due to some discounts or some other reason. Mr. Cleland reported that he noticed the same but does not yet have an answer.

Regarding the investment ledger, Mr. Cleland reported that a new item titled “cash” is referring to the TD Ameritrade maturity on the last day of the month that was booked as cash, but now has been placed in the money market. Mr. Savage inquired if any of our financial institutions have relayed the new regulations for investments. Mr. Cleland indicated not as of yet.

Mr. Cleland reported that the then and now report currently has nothing to report. He went on to state that this has improved significantly, and thanked the staff for all of their hard work to get here. Mr. Cleland indicated that there will appropriately be some emergent situations that the park commissioners will have to certify from time to time.

Mr. Cleland provided an overview of some sample reports that may better serve the park commissioners. Mr. Byers appreciated the effort and finds the first sample of quarters very helpful. While Mr. Byers indicated that it makes sense to him to take stock in these things quarterly, if possible, instead of having a 1st half column, can finance create monthly columns? Mr. Cleland said that is something that can be done; the only issue is that currently the budget is not broken down monthly. Mr. Cleland will run a sample and see if it will provide sufficient information since it will be based on loose historical information. Mr. Savage said that it could be a good idea moving forward and recognizes that the historical data is not in the correct format to source information.

4. BOARD APPROVAL OF CONTRACTS, DEEDS, AGREEMENTS, ETC.

1. Mr. Byers offered and moved for adoption of the following resolution with the correction of the title, with a second by Mr. Savage:

Resolution No. 46-16 – Contract Approval, Professional Services Associated with Howard Farms Metropark Class 1 Dam Certification

Mr. Tim Schetter reported that with the amount of land at Howard Marsh, it is classified as a Class I Dam, and requires an outside agency to certify. There were three letters of interest and Hull & Associates had the lowest bid.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

2. Mr. Byers offered and moved for adoption of the following resolution, with a second by Mr. Savage:

Resolution No. 47-16 – Rejection of Bid, Chessie Circle Trail Paving, Metroparks of the Toledo Area, Lucas County, Ohio

Mr. Dave Zenk reported that this resolution and Resolution 48-16 go hand-in-hand. This is an ODOT project where Metroparks portion goes over the Anthony Wayne Trail. Bidding this initially came back with two issues; both the price of the contractors and the price of the asphalt were extremely high. Metroparks is required, by statute, to reject the bids. Re-bidding was advised.

Mr. Byers asked for clarification of funding through a federal grant for this project. Mr. Zenk responded that Metroparks is considered an approved agency and Mr. Jon Zvanovec has been certified through ODOT. Because of this arrangement, Metroparks will receive the funds from ODOT.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

3. Mr. Byers offered and moved for adoption of the following resolution, with a second by Mr. Savage:

Resolution No. 48-16 – Contract Approval, Chessie Circle Trail Paving, Metroparks of the Toledo Area, Lucas County, Ohio

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

4. Mr. Byers offered and moved for adoption of the following resolution, with a second by Mr. Savage:

Resolution No. 49-16 – Ratification of Land Purchase: Manhattan Marsh Phase 2

Mr. Schetter reported that in the initial phase, Metroparks was able to obtain the land from the Sheriff's office; in this second phase, Metroparks was able to obtain the land through the Lucas County Land Reutilization Corporation. Mr. Byers asked that if the overall goal is to acquire over 70 acres, how will the remaining 20 acres be obtained. Mr. Schetter indicated that he will send the commissioners a map illustrating the full acreage Metroparks will own at Manhattan Marsh. Mr. Schetter said the vast majority will be owned by Metroparks by the end of 2017. The boardwalks that have been identified for construction are in areas that Metroparks already owns.

Mr. Byers mentioned that in light of all of the projects currently in the works, this project is fantastic and will be a tremendous enhancement to the community. He also thanked all of the staff for their hard work and dedication. Mr. Zenk reported that this project has moved on to a national level because of the importance and magnitude of this project.

Mr. Savage also extended a thank you to all of those who have been working so hard, not only on this, but also in the development of Middlegrounds.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

5. Mr. Byers offered and moved for adoption of the following resolution, with a second by Mr. Savage:

Resolution No. 50-16 – Schedule of Payables

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

6. Mr. Byers offered and moved for adoption of the following resolution, with a second by Mr. Savage:

Resolution No. 51-16 – AVST Purchase

Mr. Byers inquired if the yearly support cost has been locked in. Ms. Heather Mosqueda reported that there is no set price, but typically it's a 5% increase per year.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

7. Mr. Byers offered and moved for adoption of the following resolution, with a second by Mr. Savage:

Resolution No. 52-16 – Kayak Concession Agreement

Mr. Joe Fausnaugh reported that River Lures was given a trial period and has been overall very successful. The next step is to enter into an actual agreement with the organization.

Mr. Byers stated that as an active Farnsworth visitor, he has witnessed first-hand the number of people trying these new services and is very pleased with the positive response.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

5. PUBLIC ISSUES

Mr. Steve Madewell reported that Mrs. Denise Johnson is continuing her planning efforts for the opening of Middlegrounds.

Mr. Byers reported that on August 8, from 5-7pm, the East Toledo Family Center will be hosting a public meeting to obtain input regarding the property formally known as the Marina District. An additional public meeting will be held in September.

Mr. Fausnaugh reported that a public forum will be held on August 3 regarding the single-track trail at the Cannaley property. Not only are they looking for public input, but also for volunteers to help in building the trail. Mr. Zenk stated that Mr. Fausnaugh has done a tremendous job in developing the plan for this trail which included creating a group of stakeholders. Because of this, a bicycle shop in Whitehouse had over 3,800 shares of their post about this project and has committed to donating funds towards this project. The plan calls for over 11 miles of trail to be developed with the goal of having 4 miles installed by the end of the year.

6. EXECUTIVE SESSION

At 10:00 a.m. President Scott Savage made a motion to recess into executive session to consider the items that qualify for consideration in executive session. Mr. Savage stated that the purpose of the executive session was a personnel issue involving employment and compensation of a public employee, a pending or threatened legal matter to be discussed with legal counsel and a pending land acquisition pursuant to ORC 121.22, (G) (1) (2) (3). Mr. Savage asked if there was any discussion and reported, under Ohio Revised Code Section 121.22, a roll call vote on this motion is necessary. Ms. Jill Molnar conducted a roll call vote of the commissioners.

ROLL CALL

Mr. Savage – Yes

Mr. Byers - Yes

Ms. Molnar reported upon roll call vote the motion passed and the Board recessed into executive session.

The Board adjourned executive session at 10:52 a.m.

Mr. Byers made a motion to adjourn the board meeting at 10:53 a.m., which was seconded by Mr. Savage and approved.

Scott Savage, President

Attest: _____
Stephen W. Madewell, Executive Director

SWM/kjm
7/20/16