

Regular Board Meeting – July 26, 2017

RESOLUTION SUMMARY

<b>Resolution</b>	<b>Description</b>	<b>Byers</b>	<b>Doneghy</b>	<b>Savage</b>	
<b>Resolution No. 57-17</b>	Authorization to Request Funding Through the Ohio Department of Natural Resources (“ODNR”), Division of Watercraft, for the Navigational Aids Grant	Motioned	2 <sup>nd</sup>		Approved
<b>Resolution No. 58-17</b>	Authorization for Professional Services by Root, Inc. to Include Additional Planning Services to Refine Organizational Strategy	2 <sup>nd</sup>	Motioned		Approved
<b>Resolution No. 59-17</b>	Authorization to Purchase Utility Tractor	Motioned	2 <sup>nd</sup>		Approved
<b>Resolution No. 60-17</b>	Ratification of Schedule of Payables	2 <sup>nd</sup>	Motioned		Approved
<b>Resolution No. 61-17</b>	Submitting the Question of the Renewal of an Existing 1.4 Mill Tax Levy for the Purpose of Operating, Improving, Conserving and Protecting Wildwood, Pearson, Oak Openings, Side Cut, Swan Creek, Secor, Middlegrounds, Westwinds, Blue Creek, Fallen Timbers Battlefield & Fort Miamis, Wiregrass Lake, Howard Marsh, Toledo Botanical Garden, Farnsworth, Providence and Bend View/Canal Land Metroparks and Acquiring, Operating, Improving, Conserving and Protecting New Metropark Lands	Motioned	2 <sup>nd</sup>		Approved
<b>Resolution No. 62-17</b>	Authorization to Request Funding Through the Easton Sports Development Foundation	2 <sup>nd</sup>	Motioned		Approved

*The mission of Metroparks of the Toledo Area is to conserve the region's natural resources by creating, developing, improving, protecting, and promoting clean, safe, and natural parks and open spaces for the benefit, enjoyment, education, and general welfare of the public.*



**Board Minutes**

**METROPOLITAN PARK DISTRICT OF THE TOLEDO AREA**

**WEDNESDAY, JULY 26, 2017, 8:30 A.M.**

**FALLEN TIMBERS VISITORS CENTER – FALLEN TIMBERS BATTLEFIELD METROPARK**

Commissioners Present:

Scott Savage, President  
Lera Doneghy, Vice President  
Fritz Byers, Vice President

David D. Zenk, Executive Director  
David Smigelski, Legal Counsel

Staff present: Matt Cleland, Jill Molnar, Scott Carpenter, Sherri Romanski, Emily Ziegler, Tim Schetter, Jon Zvanovec, Trish Hausknecht, Allen Gallant, Felica Clark, Heather Mosqueda, Dawn Dickerson, Patty Morgenstern, Joe Fausnaugh, Josh Brenneman, Shannon Hughes, Matt Killam, Dawn Dickerson, Cathy Marinelli, and Amy Mossing

1. NON-RESOLUTION BOARD ITEMS

President Scott Savage called the meeting to order at 8:33 a.m.

Mr. Savage led the Pledge of Allegiance.

2. CONSENT AGENDA ITEMS

Mr. Savage reported there was an amendment to the consent agenda; Resolution 56-17 is to be renumbered to Resolution 62-17, due to a previous assignment of Resolution 56-17. With this change, Mr. Fritz Byers made a motion for approval of the consent agenda, as well as the disposition of the minutes for the regular Board meeting held on June 28, 2017. This motion was seconded by Mr. Savage and approved.

3. CONSIDERATION OF REPORTS FROM DIRECTOR AND EMPLOYEES OF THE DISTRICT FOR BOARD REVIEW

A. Emily Ziegler, Chief of Planning – Park Improvement Plan

Mrs. Emily Ziegler presented a draft version of Metroparks' Park Improvement Plan. This plan will serve as a guide for future capital development and renewal, major maintenance, and natural resource management projects.

The plan's purpose is to integrate planning efforts of each of these three divisions into a unified document to ensure that the activities represented in each of the plans work together. It will also ensure that existing facilities are maintained to the highest professional standard with a continued focus on delivering clean, safe, and natural parks.

The plan captures baseline information on each existing and future park as well as regional bikeways and blueway trails. The information regarding each park also includes a list of potential projects, ranging in planning phase from idea through design, along with conceptual maps. The final plan will prioritize the projects into a three-year plan and also help to assess current commitments against new opportunities as they present themselves. The final version will include a more comprehensive list of natural resource management projects.

Mr. Byers raised a question regarding how the funding resources were determined within the plan. Mrs. Zeigler responded that, early on, she met with Aly Sterling's team regarding Metroparks' top projects to help determine potential funding involving donors and philanthropic campaigns, as well as additional funding from grants.

Mr. Byers and Mr. Savage both indicated that they are very excited about this plan, particularly incorporating opportunities for potential funding sources.

Mr. Byers inquired as to what process Metroparks uses when planning these projects and obtaining community input. Mrs. Zeigler stated that Metroparks conducts a community survey, typically on a yearly basis, as well as a specific recreational needs survey. She also reported that certain areas of Metroparks' Comprehensive Plan also were incorporated. Mrs. Zeigler stated that, as Metroparks develops individual parks, it also utilizes a community outreach component, including holding open houses to provide opportunities for community input. For example, Metroparks recently hosted an open house for the future downtown Metropark.

Mr. Byers responded that this is a world class and thrilling plan, and the Board of Park Commissioners' task is to refine it to ensure consistency with Metroparks' stated mission and vision as the plan progresses.

Mr. Savage inquired if the natural resource overlay will change the plan significantly or make it more robust. Mrs. Ziegler reported that it will make it more robust. Metroparks' will have to determine what is reasonably feasible in regard to natural resources and seek resources to move forward. Mr. Savage also asked if the plan can be distilled into an executive summary to provide information to a broader audience. Mr. Matt Killam, Director of Marketing, responded that yes, there would be no issue in creating that piece.

Mr. Savage asked about the timeframe for completion. Mrs. Ziegler would like to have this finalized within the next month.

#### B. Sherri Romanski, Comptroller – Treasurer's Report

General Fund – At present, with regard to local government funds, Metroparks does not yet have the answer it is seeking regarding any changes in the payment amounts for the second half of 2017. Expenditures are trending as expected, with nothing unusual to note. The Toledo Botanical Garden ("TBG") Operations amount will be reallocated into a park budget.

All Funds – Metroparks received just over \$2 Million in June for grant reimbursements on the Howard Marsh project. All other revenue and expenditures are trending as expected.

Investment Ledger – New certificates were purchased with funds from a matured CD. The line 'cash' represents funds from called government securities that are in transit to the money market account at the end of the month.

Then and Now Report – Nothing to report.

Metroparks just received its second Distinguished Budget Presentation Award from the Government Finance Officers Association ("GFOA") for its 2017 budget. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device. Mr. Matt Cleland explained that this is a very comprehensive review by independent reviewers. Mr. Savage is thankful that the sustainability of the

agency is in good hands and that Metroparks is being fiscally responsible with taxpayers' monies. Mr. Zenk stated that one of the most valuable tools created was the long-range financial plan. All of the work Metroparks is doing now is primarily because of this plan.

Mrs. Lera Doneghy arrived to the meeting at 9:05 a.m.

4. BOARD APPROVAL OF CONTRACTS, DEEDS, AGREEMENTS, ETC.

- A. Mr. Byers offered and moved for adoption of the following resolution, with a second by Mrs. Doneghy:

Resolution No. 57-17 Authorization to Request Funding Through the Ohio Department of Natural Resources ("ODNR"), Division of Watercraft, for the Navigational Aids Grant

Mr. Byers inquired if there was any cost for Metroparks; Mr. Allen Gallant reported that there was not.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- B. Mrs. Doneghy offered and moved for adoption of the following resolution, with a second by Mr. Byers:

Resolution No. 58-17 – Authorization for Professional Services by Root, Inc. to Include Additional Planning Services to Refine Organizational Strategy

Mrs. Cathy Marinelli reported that initially Metroparks believed it could wrap up the sessions in two meetings, but has determined it is in need of one additional session. Mrs. Doneghy stated that this has been a very meaningful process. Mr. Byers responded that he supports it wholeheartedly.

Mr. Savage abstained from voting and did not participate in deliberations. With no further discussion, the resolution was declared duly adopted and recorded in the appendix to these minutes.

- C. Mr. Byers offered and moved for adoption of the following resolution, with a second by Mrs. Doneghy:

Resolution No. 59-17 – Authorization to Purchase Utility Tractor

Mr. Joe Fausnaugh reported that this will replace the 1986 tractor that is in need of replacing.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- D. Mrs. Doneghy offered and moved for adoption of the following resolution, with a second by Mr. Byers:

Resolution No. 60-17 – Ratification of Schedule of Payables

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- E. Mr. Byers offered and moved for adoption of the following resolution, with a second by Mrs. Doneghy:

Resolution No. 61-17 – Submitting the Question of the Renewal of an Existing 1.4 Mill Tax Levy for the Purpose of Operating, Improving, Conserving and Protecting Wildwood, Pearson, Oak Openings, Side Cut, Swan Creek, Secor, Middlegrounds, Westwinds, Blue Creek, Fallen Timbers Battlefield & Fort Miamis, Wiregrass Lake, Howard Marsh, Toledo Botanical Garden, Farnsworth, Providence and Bend View/Canal Land Metroparks and Acquiring, Operating, Improving, Conserving and Protecting New Metropark Lands

Mr. Matt Cleland reported that the Park District's bond counsel, Squire Patton Boggs (US) LLC, approved it to form. The Board of Park Commissioners voiced unanimous support of the resolution and humbly reaches out to the voters of Lucas County as Metroparks is placed on the November 7, 2017 ballot.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

F. Mrs. Doneghy offered and moved for adoption of the following resolution, with a second by Mr. Byers:

Resolution No. 62-17 – Authorization to Request Funding Through the Easton Sports Development Foundation

Mr. Byers inquired if this was a reimbursement, Mr. Gallant reported that it was.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

5. BOARD INITIATED TOPICS AND DISCUSSION

Upcoming Events

Mr. Killam reported:

- The Toledo Lucas County Public Library/Metroparks Partnership of the Walking Audiobook Challenge is still underway until August 5, 2017.
- The on-going Trail Challenge is up to 454 participants and has made quite a social mark on Facebook.
- The Under the Moon 5k fun run series was a hit last night at Side Cut Metropark; it is estimated that Metroparks had 1,300+ participants.
- The Corridor Takes Flight (a partnership with the Flying Tigers) will be hosting events on August 5 (at Wiregrass Lake Metropark) and August 6 (Westwinds Metropark).
- Open remote control boating will be held August 26 and 27 at any Metropark.
- Metroparks Toledo and Toledo GROWS is presenting ZimSculpt A Garden of Wonders, which is a compilation of more than 100 garden-sized stone sculptures of Zimbabwe this fall. It is especially exciting to be partnering with Toledo Public Schools and, with the recent merger of TBG with Metroparks, this event will be offered free to the public. Mr. Byers stated that this is a terrific program and that he is excited about Metroparks' involvement, keeping Metroparks' promises concerning the merger with TBG, and elevating this experience.

6. EXECUTIVE SESSION

At 9:22 a.m., President Scott Savage made a motion to recess into executive session to consider the items that qualify for consideration in executive session. Mr. Savage stated that the purposes of the executive session was to discuss pending or imminent court action pursuant to Ohio R.C. §121.22(G)(3) and to consider the purchase of property for public purposes pursuant to §121.22(G)(2). Mr. Savage asked if there was any discussion and reported, under Ohio R.C. §121.22, that a roll call vote on this motion is necessary. Ms. Jill Molnar conducted a roll call vote of the commissioners.

ROLL CALL

Mrs. Doneghy – Yes

Mr. Byers – Yes

Mr. Savage – Yes

Ms. Jill Molnar reported, upon roll call vote, that the motion passed, and the Board recessed into executive session.

The Board adjourned executive session at 9:56 a.m. and resumed back into regular session at 9:56 a.m.

Mr. Byers made a motion to adjourn the Board meeting at 9:57 a.m., which was seconded by Mrs. Doneghy and approved.

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Scott Savage, President

Attest: \_\_\_\_\_  
David D. Zenk, Executive Director

DDZ/kjm  
7/26/2017