

Regular Board Meeting – November 14, 2018

RESOLUTION SUMMARY

<b>Resolution</b>	<b>Description</b>	<b>Byers</b>	<b>Doneghy</b>	<b>Savage</b>	
<b>Resolution No. 96-18</b>	Authorization to Request Funding Through the Ohio Department of Natural Resources Land and Water Conservation Fund	2 <sup>nd</sup>	Motioned		Approved
<b>Resolution No. 97-18</b>	Contract Approval, Chessie Circle Trailhead Restroom Facility, Metroparks Toledo	Motioned	2 <sup>nd</sup>		Approved
<b>Resolution No. 98-18</b>	2019 Certificate of Estimated Resources	2 <sup>nd</sup>	Motioned		Approved
<b>Resolution No. 99-18</b>	2019 Annual Appropriation Measure	Motioned	2 <sup>nd</sup>		Approved
<b>Resolution No. 100-18</b>	Approval of Board Policy for Use of Credit Cards	2 <sup>nd</sup>	Motioned		Approved
<b>Resolution No. 101-18</b>	Ratification of Schedule of Payables	Motioned	2 <sup>nd</sup>		Approved
<b>Resolution No. 102-18</b>	Contract Approval, Payroll Services	2 <sup>nd</sup>	Motioned		Approved
<b>Resolution No. 103-18</b>	Approval of Collective Bargaining Agreement with AFSCME, Part-Time Employees Bargaining Unit and Authorization for the Executive Director to Enter into Said Collective Bargaining Agreement	Motioned	2 <sup>nd</sup>		Approved

*The mission of Metroparks of the Toledo Area is to conserve the region's natural resources by creating, developing, improving, protecting, and promoting clean, safe, and natural parks and open spaces for the benefit, enjoyment, education, and general welfare of the public.*



**Board Minutes**

**METROPOLITAN PARK DISTRICT OF THE TOLEDO AREA**

**WEDNESDAY, NOVEMBER 14 2018, 8:30 A.M.**

**SECOR ROOM, SECOR METROPARK**

Commissioners Present:

Scott Savage, President  
Fritz Byers, Vice President  
Lera Doneghy, Vice President

Executive Director, Dave Zenk

Dave Smigelski, Legal Counsel

Staff present: Matt Cleland, Jill Molnar, Matt Killam, Sherri Romanski, Joe Fausnaugh, Tim Schetter, Cathy Marinelli, Scott Carpenter, Allen Gallant, Nate Ramsey, Trish Hausknecht, Lori Miller, Jon Zvanovec, Emily Zeigler, Nate Ramsey, Craig Elliot, Brad Navarre, Amy Mossing, Pete Boss, Ruth Griffin, Dawn Dickerson, Heather Mosqueda, Patty Morgenstern,

1. NON-RESOLUTION BOARD ITEMS

President Scott Savage called the meeting to order at 8:36 a.m.

Mr. Savage led the Pledge of Allegiance.

2. CONSENT AGENDA ITEMS

Mr. Byers made a motion to approve the consent agenda and for the disposition of the minutes for the regular Board meeting held on October 24, 2018. This motion was seconded by Mrs. Lera Doneghy and approved.

3. CONSIDERATION OF REPORTS FROM DIRECTOR AND EMPLOYEES OF THE DISTRICT FOR BOARD REVIEW

A. Ruth Griffin, Special Events Manager and Matt Killam, Director of Marketing – 2019 Events Calendar

Ms. Ruth Griffin and Mr. Matt Killam did a year-in-review from the 2018 Special Events as well as introduced what will be happening in 2019.

One event in particular, movie night at Side Cut, turned out about 200 attendees. Because of this success, the goal for next year would be to host this at several parks throughout the district to provide a free venue for those that may not be able to have this experience otherwise.

Another popular event, the "Under the Moon 5K series" was a success and actually created an opportunity for Metroparks to work with the community to celebrate the lives of two brothers who were unfortunately killed

in a tragic accident. Metroparks partnered with Dave’s Running to host this event that was overwhelmingly successful. This event actually generated a very nice donation which Metroparks used to dedicate a bench for the brothers at Providence Metropark.

Mr. Fritz Byers mentioned that it is so striking to him that Metroparks is true to our mission to be able to provide such diverse activities to our community through our events and programs.

Mr. Killam stated that he would like to return to the Board of Park Commissioners to review the new synergy between programming and special events to provide an even larger scope of opportunities for the community.

Mr. Savage mentioned that it is a sign of a healthy organization when people are willing to step in when there’s a need without hesitation. He went on to thank everyone for stepping up and stepping in when there is a need.

B. Matt Cleland, Deputy Director, Treasurer– Treasurer’s Report

Mr. Matt Cleland reported that the Treasurer’s Report is pretty straight forward. Grant reimbursement for salaries recorded in October bring salaries in line with expectation for budget versus actual.

Mr. Savage inquired about municipal securities in the investment portfolio. Mr. Cleland responded that this is allowable provided the treasurer has training required in Ohio Revised Code, which he has.

Mrs. Lera Doneghy inquired about the potential duplicates on the Then and Now Report. Mr. Joe Fausnaugh stated that they are two separate invoices for the demolition of two buildings at Toledo Botanical Garden.

C. Lori Miller – Culture Team Update

Ms. Lori Miller reported that our culture has begun to shift, and it is our nature to be creative and nimble which means stepping up and helping out when there’s a need. Culture Team did an Art of Hosting at Leadership Team last month and then presented to Senior Staff last week which produced a great discussion. She went on to say what an honor it was to see their newly defined “The Metroparks Way” in Metroparks Strategic Plan “Connecting the Pieces” that was recently mailed to all employees.

4. BOARD APPROVAL OF CONTRACTS, DEEDS, AGREEMENTS, ETC.

A. Mrs. Doneghy offered and moved for adoption of the following resolution, with a second by Mr. Byers:

Resolution No. 96-18 – Authorization to Request Funding Through the Ohio Department of Natural Resources Land and Water Conservation Fund

Mr. Allen Gallant stated that this is through the State of Ohio, rather than a similar submission a few months ago which was a federal opportunity. This particular request is to aid in the construction of the new bridge over Main Street, Toledo, near the downtown waterfront Metropark.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

B. Mr. Byers offered and moved for adoption of the following resolution, with a second by Mrs. Doneghy:

Resolution No. 97-18 – Contract Approval, Chessie Circle Trailhead Restroom Facility, Metroparks Toledo

Mr. Pete Boss reported that this is for the actual structure, and Metroparks has purchased this similar product previously and it was very successful.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

C. Mrs. Doneghy offered and moved for adoption of the following resolution, with a second by Mr. Byers:

*Get Outside Yourself. Your Clean, Safe, Natural Metroparks*

Resolution No. 98-18 – 2019 Certificate of Estimated Resources

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- D. Mr. Byers offered and moved for adoption of the following resolution, with a second by Mrs. Doneghy:

Resolution No. 99-18 – 2019 Annual Appropriation Measure

After discussion and upon unanimous vote the resolution was declared tabled and removed from the agenda pending further discussion.

- E. Mrs. Doneghy offered and moved for adoption of the following resolution, with a second by Mr. Byers:  
Resolution No. 100-18 – Approval of Board Policy for Use of Credit Cards

Mr. Byers inquired if these changes were based on Metroparks Toledo current credit card policy. Mr. Cleland responded that this new policy is a based on our current policy and the new requirements of the Ohio Revised Code. Mr. Savage inquired if this will allow for some sort of award points when utilizing credit cards. Mr. Cleland responded that eventually Metroparks will be moving towards that type of system.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- F. Mr. Byers offered and moved for adoption of the following resolution, with a second by Mrs. Doneghy:  
Resolution No. 101-18 – Ratification of Schedule of Payables

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- G. Mrs. Doneghy offered and moved for adoption of the following resolution, with a second by Mr. Byers:  
Resolution No. 102-18 – Payroll Services

Mr. Cleland reported that there was a request for proposal for payroll services for Metroparks Toledo. There were nine companies that showed interest and three vendors were selected to present. Because of the overwhelming agreement amongst the interview team about one vendor in particular, the decision was made to present this resolution at today's board meeting so that a purchase order can be put in place with the hopes of implementing by January, 2019. The company is local and they are willing to travel throughout the park district to provide training.

Mr. Byers inquired if there was a license requirement with this vendor. Mr. Cleland stated Metroparks would be utilizing the payroll services' license.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

5. EXECUTIVE SESSION

At 9:32 a.m., President Scott Savage made a motion to recess into executive session to consider the items that qualify for consideration in executive session. Mr. Savage stated that the purpose of the executive session was to discuss pending land acquisition, and preparing for and reviewing negotiations with park district collective bargaining units pursuant to Ohio R.C. §121.22(G)(2) and (4). Mr. Savage asked if there was any discussion and reported, under Ohio R.C. §121.22, that a roll call vote on this motion is necessary. Ms. Jill Molnar conducted a

roll call vote of the commissioners.

ROLL CALL

Mrs. Doneghy – Yes

Mr. Byers – Yes

Mr. Savage – Yes

Ms. Molnar reported, upon roll call vote, that the motion passed, and the Board recessed into executive session.

The Board adjourned executive session at 9:48 a.m. and resumed its regular session.

Mr. Byers offered and moved for adoption of the following resolution, with a second by Mrs. Doneghy:

Resolution No. 103-18 – Approval of Collective Bargaining Agreement with AFSCME, Part-Time Employees Bargaining Unit and Authorization for the Executive Director to Enter into Said Collective Bargaining Agreement

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

With no further business or action to be taken, Mrs. Doneghy made a motion to adjourn the Board meeting at 9:52 a.m., which was seconded by Mr. Byers and approved.

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Scott Savage, President

Attest: \_\_\_\_\_  
Dave Zenk, Executive Director

DDZ/kjm  
11/14/2018