

Regular Board Meeting – February 20, 2019

Resolution Summary

Resolution	Description	Byers	Dalton	Doneghy	Luetke	Savage	
<b>Resolution No. 15-19</b>	Authorization to Apply to the Ohio Public Works Commission (“OPWC”) for Clean Ohio Green Space Conservation Program Funds	2 <sup>nd</sup>		Motioned			Approved
<b>Resolution No. 16-19</b>	Authorization to Request Funding Through the Lucas County Board of Developmental Disabilities			Motioned	2 <sup>nd</sup>		Approved
<b>Resolution No. 17-19</b>	Authorization for a Long-term Capital Lease Agreement for 2019 Groundskeeper 4100D Wide Area Mower	2 <sup>nd</sup>			Motioned		Approved
<b>Resolution No. 18-19</b>	Request Approval for Contract Agreement for Electrical Supply Service	Motioned			2 <sup>nd</sup>		Approved
<b>Resolution No. 19-19</b>	Rejection of Bids, Manhattan Marsh Metropark Development	2 <sup>nd</sup>		Motioned			Approved
<b>Resolution No. 20-19</b>	Contract Approval, Manhattan Marsh Restroom Building, Metroparks Toledo	2 <sup>nd</sup>			Motioned		Approved
<b>Resolution No. 21-19</b>	Approval to Engage Jake Coolman for the Canal Experience at Providence Metropark for 2019			2 <sup>nd</sup>	Motioned		Approved
<b>Resolution No. 22-19</b>	Approval of Grant Subrecipient Agreement with Ducks Unlimited, Inc.	Motioned		2 <sup>nd</sup>			Approved
<b>Resolution No. 23-19</b>	Approval of Joint Cooperation Agreement with Board of Lucas County Commissioners			Motioned	2 <sup>nd</sup>		Approved
<b>Resolution No. 24-19</b>	Approval of Development Agreement with City of Toledo for Manhattan Marsh Restoration Project	Motioned		2 <sup>nd</sup>			Approved
<b>Resolution No. 25-19</b>	Approval of Development Agreement with the City of Toledo	Motioned		2 <sup>nd</sup>			Approved
<b>Resolution No. 26-19</b>	Ratification of Schedule of Payables			2 <sup>nd</sup>	Motioned		Approved
<b>Resolution No. 27-19</b>	Contract Approval, Pearson Metropark Roadway Resurfacing Project	Motioned		2 <sup>nd</sup>			Approved
<b>Resolution No. 28-19</b>	Naming of Manhattan Marsh Preserve Metropark			2 <sup>nd</sup>		Motioned	Approved
<b>Resolution No. 29-19</b>	Naming of Glass City Metropark			2 <sup>nd</sup>		Motioned	Approved

*The mission of Metroparks of the Toledo Area is to conserve the region's natural resources by creating, developing, improving, protecting, and promoting clean, safe, and natural parks and open spaces for the benefit, enjoyment, education, and general welfare of the public.*



**Board Minutes**

**METROPOLITAN PARK DISTRICT OF THE TOLEDO AREA**

**WEDNESDAY, FEBRUARY 20, 2019, 8:30 A.M.**

**BROOKWOOD CENTER**

**Commissioners Present:**

Scott Savage, President  
Fritz Byers, Vice President  
Lera Doneghy, Vice President  
Molly Luetke, Officer

Absent, Kevin Dalton, Officer

Executive Director, Dave Zenk

Dave Smigelski, Legal Counsel

Staff present: Matt Cleland, Matt Killam, Emily Zeigler, Ally Effler, Heather Mosqueda, Scott Carpenter, Jon Zvanovec, Nate Ramsey, Joe Fausnaugh, Allen Gallant, Amy Mossing, Denis Franklin, Cathy Marinelli, Chris Smalley, Craig Elton, Brandon Townsend and Patty Morgenstern.

**1. NON-RESOLUTION BOARD ITEMS**

President Scott Savage called the meeting to order at 8:41 a.m.

Mr. Savage led the Pledge of Allegiance.

**2. CONSENT AGENDA ITEMS**

With the following changes to the agenda:

- Removal of the Nomination of Officers, which was completed at last month's board meeting,
- Correction to the purpose of executive session regarding land acquisition,
- The updated Resolution 19-19 Rejection of Bids, Manhattan Marsh Development,
- The addition of Resolution 27-19 Contract Approval, Pearson Metropark Roadway Resurfacing Project (which was originally 96-18),
- The addition of Resolution 28-19 Naming of Manhattan Marsh Preserve Metropark,
- The addition of Resolution 29-19 Naming of Glass City Metropark;

Mr. Fritz Byers made a motion to approve the consent agenda and for the disposition of the minutes for the regular Board meeting held on January 16, 2019. This motion was seconded by Mrs. Lera Doneghy and approved.

3. CONSIDERATION OF REPORTS FROM DIRECTOR AND EMPLOYEES OF THE DISTRICT FOR BOARD REVIEW

A. Matt Cleland, Treasurer– Treasurer’s Report

Mr. Cleland reported that we recently made a transition to a new payroll service. So far the process has been fairly smooth, with implementation in phases. The process to enter payroll expenses from the payroll software into the financial software is not yet complete. Mr. Byers inquired about the timing of the phasing? Mr. Cleland responded that by the end of March, Metroparks will be fully operating with the new system. Mr. Savage inquired how the general ledger will be addressed. Mr. Cleland stated year-to-date financial reports will continue to come to the board and they will include all expenditures once the journal entry process is configured to move the data between the payroll software and the financial software. Prior month-to-date reports will not be created.

Mr. Byers inquired if all of the advances have been paid back to the general fund? Mr. Cleland reported that yes, those have all been paid back.

Mr. Byers asked if there were any issues with the “Then and Now Report”. Mr. Cleland responded that there were a few that were dated January second and third as beginning of the year purchase orders and they were included because it is possible that services could have been provided on January 1<sup>st</sup>..

4. BOARD APPROVAL OF CONTRACTS, DEEDS, AGREEMENTS, ETC.

A. Mrs. Doneghy offered and moved for adoption of the following resolution, with a second by Mr. Byers:

Resolution No. 15-19 – Authorization to Apply to the Ohio Public Works Commission (“OPWC”) for Clean Ohio Green Space Conservation Program Funds

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

B. Mrs. Doneghy offered and moved for adoption of the following resolution, with a second by Ms. Leutke:

Resolution No. 16-19 – Authorization to Request Funding Through the Lucas County Board of Developmental Disabilities

Mr. Byers inquired as to who determines the matching funds amount. Mr. Allen Grant responded that the Lucas County Board of Developmental Disabilities determines that amount.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

C. Ms. Leutke offered and moved for adoption of the following resolution, with a second by Mr. Byers:

Resolution No. 17-19 – Authorization for a Long-term Capital Lease Agreement for 2019 Groundsmaster 4100D Wide Area Mower

Mr. Byers inquired if this will show as a new capital expense. Mr. Cleland responded that it will.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- D. Mr. Byers offered and moved for adoption of the following resolution, with a second by Ms. Leutke:

Resolution No. 18-19 – Request Approval for Contract Agreement for Electrical Supply Service

Mr. Fausnaugh reported that due to the daily fluctuation of electrical costs, he won't know who the lowest bidder is until the day the contract is signed. Mr. Savage inquired if this was a new process. Mr. Fausnaugh reported that three years ago, it just happened to work out that the lowest bidder was the company that presented the lowest initial bid.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- E. Mrs. Doneghy offered and moved for adoption of the following resolution, with a second by Mr. Byers:

Resolution No. 19-19 – Rejection of Bids for Manhattan Marsh Development

Mr. Jon Zvanovec reported that the lowest bidder made a clerical error and asked to have their bid removed. The second lowest bid exceeded the estimated cost by more than 10 percent. Other contractors chose not to bid because of the numerous unknown factors. Next steps will be to reevaluate the scope of the project, see what changes need to be made and request bids again. Mr. Byers inquired if any of these bidders will bid again. Mr. Zvanovec responded that the lowest bidder chose not to bid again because of the error. Mr. Byers inquired about the timeframe of this process. Mr. Zvanovec reported that timing is critical and Mr. Savage offered to reconvene with a special meeting if need be.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- F. Ms. Leutke offered and moved for adoption of the following resolution, with a second by Mr. Byers:

Resolution No. 20-19 – Contract Approval, Manhattan Marsh Restroom Building, Metroparks Toledo

Mr. Zvanovec reported that this is a concrete building that we purchase and put in place. The actual installation will be after the site work has been done.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- G. Ms. Leutke offered and moved for adoption of the following resolution, with a second by Mrs. Doneghy:

Resolution No. 21-19 – Approval to Engage Jake Coolman for the Canal Experience at Providence Metropark for 2019

Mr. Craig Elton reported that this is the same contract Metroparks Toledo has had for numerous years to supply mules for the Canal Boat and other special events.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- H. Mr. Byers offered and moved for adoption of the following resolution, with a second by Mrs. Doneghy:

Resolution No. 22-19 – Approval of Grant Subrecipient Agreement with Ducks Unlimited, Inc.

Dr. Tim Schetter reported that this is a continuation of our partnership with Ducks Unlimited, Inc. and The National Oceanic and Atmospheric Administration (NOAA) pertaining to Phase 2 of Howard Marsh Metropark. Mr. Byers stated that this is a testament to the strength of our partnership and he is in full support of this.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- I. Mrs. Doneghy offered and moved for adoption of the following resolution, with a second by Ms. Leutke:

Resolution No. 23-19 – Approval of Joint Cooperation Agreement with Board of Lucas County Commissioners

Dr. Schetter reported that this is a great partnership with the Lucas County Commissioners and Metroparks Toledo. He went on to report that this would be a great opportunity for the extension of the University Parks Trail. This plan is an equitable way to share costs with the Lucas County Engineers. Mr. Savage inquired if Phase I is currently under construction. Mrs. Emily Ziegler responded that yes, completion will be at the end of May. Mr. Savage asked what the distance is of Phase 2. Mrs. Ziegler reported that it is about a mile. Mr. Byers inquired what the timing of Phase 3 is. Mrs. Ziegler responded that it is yet to be determined. Mr. Dave Zenk stated that this is a really great project for connectivity and we have a tremendous relationship with the Lucas County Engineer's office and the County Commissioners.

Mr. Byers stated he would abstain from the vote. He explained that he has a long-standing consulting agreement with the Lucas County Board of County Commissioners, under which he provides the Board County Commissioners with legal and strategic-planning advice. He further explained that he has not, and he will not, provide any advice on the Joint Cooperation Agreement. And he stated that he has no financial interest of any kind in that Agreement, or in any other relationship between the County Commissioners and the Metroparks. But to avoid any appearance of a conflict of interest, he said, he will abstain from the vote on this Resolution.

After discussion and upon 3-0 vote, with one abstention, the resolution was declared duly adopted and recorded in the appendix to these minutes.

- J. Mr. Byers offered and moved for adoption of the following resolution, with a second by Mrs. Doneghy:

Resolution No. 24-19 – Approval of Development Agreement with City of Toledo for Manhattan Marsh Restoration Project

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- K. Mr. Byers offered and moved for adoption of the following resolution, with a second by Mrs. Doneghy:

Resolution No. 25-19 – Approval of Development Agreement with the City of Toledo

Ms. Ziegler reported that this is yet another example of the collaboration with the City of Toledo. This agreement consolidates issues in one document so the parties will not have to continually seek approvals. Mr. Byers inquired if the agreement is final. Mr. Dave Smigelski stated that substantially the agreement is final.

Mr. Byers thanked Ms. Ziegler for all of her, and the team's, due diligence in following this through and the collaboration with the City of Toledo.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- L. Ms. Leutke offered and moved for adoption of the following resolution, with a second by Mrs. Doneghy:  
Resolution No. 26-19 – Ratification of Schedule of Payables

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- M. Mr. Byers offered and moved for adoption of the following resolution, with a second by Mrs. Doneghy:  
Resolution No. 27-19 – Contract Approval, Pearson Metropark Roadway Resurfacing Project

This resolution was previously tabled in October 24, 2018. Mr. Zvanovec reported that he spoke to Mr. Bergmann and he is still willing to perform the work. Mr. Byers asked Mr. Zvanovec to share the Board of Parks Commissioners thank you to Mr. Bergmann for his patience as the board performed their due diligence.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- N. Mr. Savage offered and moved for adoption of the following resolution, with a second by Mrs. Doneghy:  
Resolution No. 28-19 – Naming of Manhattan Marsh Preserve Metropark

Mr. Savage offered the following remarks:

There's no question that open space – parks – well planned, well executed and accessible, can be catalysts for economic growth. Cities across the nation have proved that fact, benchmarking and tracking the impact of their own project on the surrounding communities.

We've done the same and will do more study in the future. Economic impact is valuable because it can reveal another vital fact: parks well planned, well executed and accessible, attract people. These people include young adults and families. Quite simply, they attract the future.

So what is the future of our city of Toledo? A place in a state of resurgence that thanks to the hard work of so many people, including so many in this room, is transforming its landscape. Returning important ecosystems to their original states as nature intended. Doing the bold work of landmark projects – attractions actually – the kind that put us on the map. Doing this work for the right reasons. This is what we see, the future of Toledo as a city of choice, a destination, a shining example of renewal.

Coming off our most ambitious project ever, the creation of Howard Marsh, winner of the Governor's Award from the Ohio Parks and Recreation Association, here we are once again at the beginning of two landmark projects.

One that fulfills our promise a number of years ago that every citizen of Lucas County will live within five miles of a Metropark. Manhattan Marsh, which will be dedicated this year, is named after the port town of Manhattan established in the early 1800's near what today is the Bay View Gold Course. Manhattan Marsh is one of the last remnants of

a much larger marshland that once surrounded Maumee Bay prior to the establishment of the City of Toledo. Manhattan Marsh provides a critical stopover habitat for over 100 species of migrating song birds and waterfowl within one of North America's most significant migratory flyways.

As a result of Metroparks Toledo park development, the site's existing marsh habitat will be preserved and enhanced. Will continue to capture and filter storm water from surrounding neighborhoods, improving downstream water quality in Detwiler Creek and ultimately Lake Erie. Metroparks will provide public access with the addition of a perimeter trail and boardwalks. And students from Chase STEM Academy will have direct access to the marsh for use as a "land lab".

I am proud to say that Resolution 26-20 will officially name Manhattan Marsh, another example that Metroparks Toledo makes good on our promises.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- O. Mr. Savage offered and moved for adoption of the following resolution, with a second by Mrs. Doneghy:

Resolution No. 29-19 – Naming of Glass City Metropark

Mr. Scott Carpenter provided an overview of a potential grander vision for what is currently known as "The Nautical Mile." This area is roughly a 5 mile walk that will include open spaces, urban area, etc. A theme is already emerging in this area that is full of glass and a multitude of colors. Metroparks Toledo is currently working with North Design regarding some initial concepts for how this could look.

Ms. Leutke inquired as to what role Metroparks will play in this larger project and whether other organizations will be a part of this. Mr. Carpenter responded that our Metropark will maintain our normal identity, yet we need to be flexible as Metroparks Toledo connects with this current Nautical Mile. Mr. Zenk also stated that there are numerous working groups that will be a part of this process. Mr. Savage stated that this is the beginning of a very significant project that will offer economic impact and tremendous open space.

Mr. Savage stated that the final task for today is to name this new Metropark and made the following remarks:

The second landmark project this year – one that can actually be Metroparks Toledo's biggest attraction – drawing more economic growth, more people, more natural attention, and like all of our Metroparks, an improved quality of life.

So far, I can say that this park which lies on the east banks of the Maumee River, overlooking Middlegrounds Metropark and the Toledo City skyline, is well planned. We will assure the project will be well executed. And yes, it will be accessible to all through our network of existing Metroparks and trail system.

One vital task remains for us today: for it to be well-named. You know, I always say, we name things we care about. And I believe we all care about this project, in a place formerly referred to as the Marina District, or we wouldn't be here.

We have a policy for naming our parks. And that policy guides our decision making. But it does not lead our hearts. What leads us is a vision for our future and a respect for our heritage. An energy that is fresh and "buzzworthy", and a foundation that feels natural and right. It is a legitimate source of pride and a humble look at how far we have come. Toledo is rapidly becoming a crystal-clear example of what is possible when people of good will come together with vision and with

heart. This landmark known as Glass City Metropark, is the result of months of input and discussion, and transcends any possible division a name might invoke. And when this park and future waterfront revitalization garners national attention, its name will point back to our region, further bolstering local pride in our riverfront and Metroparks system, and inspiring an increase in tourism of our nationally recognized park system.

Resolution 26-21 will officially name Glass City Metropark, the next new exciting chapter in the book of Metroparks Toledo.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

5. ADDITIONAL COMMENTS

Guest Mr. Rick VanLandingham, III, provided an overview of his involvement over the past 30 years regarding the Manhattan Marsh Preserve Metropark. Mr. VanLandingham is relieved that the contract for Manhattan Marsh Preserve was rejected as he feels that there needs to be more planning involved. His hope is that Metroparks Toledo will partner with the organization that he is involved with moving forward.

Mr. Savage thanked him for his input and stated we will look into this further.

6. EXECUTIVE SESSION

At 9:49 a.m., President Scott Savage made a motion to recess into executive session to consider the items that qualify for consideration in executive session. Mr. Savage stated that the purpose of the executive session was to consider the employment and compensation of a public employee or official pursuant to Ohio R.C. §121.22(G)(1). Mr. Savage asked if there was any discussion and reported, under Ohio R.C. §121.22, that a roll call vote on this motion is necessary. Ms. Jill Molnar conducted a roll call vote of the commissioners.

ROLL CALL

Mrs. Doneghy – Yes  
Ms. Leutke – Yes  
Mr. Dalton - Absent  
Mr. Byers – Yes  
Mr. Savage – Yes

Ms. Molnar reported, upon roll call vote, that the motion passed, and the Board recessed into executive session.

The Board adjourned executive session at 10:31 a.m. and resumed its regular session.

With no further business or action to be taken, Mr. Savage made a motion to adjourn the Board meeting at 10:38 a.m., which was seconded by Mrs. Doneghy and approved.

\_\_\_\_\_  
Scott Savage, President

Attest: \_\_\_\_\_  
Dave Zenk, Executive Director

DDZ/kjm  
2/20/2019