

Regular Board Meeting – May 22, 2019

Resolution Summary

Resolution	Description	Byers	Dalton	Doneghy	Luetke	Savage	
Resolution No. 39-19	Authorization for the Purchase and Installation of Play Structures for Secor Metropark		Motioned		2 nd		Approved
Resolution No. 40-19	Ratification of Land Purchase: 10860 Dorr Street		2 nd		Motioned		Approved
Resolution No. 41-19	Ratification of Schedule of Payables		Motioned		2 nd		Approved
Resolution No. 42-19	Contract Approval, Metroparks Misc. Paving, FY 2019		2 nd		Motioned		Approved
Resolution No. 43-19	Rejection of Bids, Fort Miamis Improvements, 600 Michigan Ave., Maumee, OH 43537		Motioned		2 nd		Approved

The mission of Metroparks of the Toledo Area is to conserve the region's natural resources by creating, developing, improving, protecting, and promoting clean, safe, and natural parks and open spaces for the benefit, enjoyment, education, and general welfare of the public.



Board Minutes

METROPOLITAN PARK DISTRICT OF THE TOLEDO AREA

WEDNESDAY, MAY 22, 2019, 8:30 A.M.

YAGER CENTER – SWAN CREEK METROPARK

Commissioners Present:

Scott Savage, President
Molly Luetke, Officer
Kevin Dalton, Officer

Unable to attend: Lera Doneghy, Vice President, Fritz Byers, Vice President

Executive Director, Dave Zenk

Dave Smigelski, Legal Counsel

Staff present: Jill Molnar, Matt Cleland, Matt Killam, Scott Carpenter, Carrie Alexander, Allen Gallant, Tim Schetter, Joe Fausnaugh, Nate Ramsey, Chris Smalley, Craig Elton, Jon Zvanovec, Felica Clark, Wendy Garczynski, Brandon Townsend, and Pete Boss.

1. NON-RESOLUTION BOARD ITEMS

President Scott Savage called the meeting to order at 8:49 a.m.

Mr. Savage led the Pledge of Allegiance.

2. CONSENT AGENDA ITEMS

Mr. Savage made a motion to amend the consent agenda with the following changes:

- Remove the potential land acquisition under Board Initiated Topics and Discussion. This will be covered under Executive Session.
- Resolution 42-19 was originally a Contract Approval and is now a Rejection of Contract Resolution 43-19. This will be discussed later in the meeting.
- The presentation regarding Fort Miamis has been postponed.

Ms. Molly Luetke made a motion to approve the consent to the change in the agenda and for the disposition of the minutes for the regular Board meeting held on May 10, 2019. This motion was seconded by Mr. Dalton and approved.

3. CONSIDERATION OF REPORTS FROM DIRECTOR AND EMPLOYEES OF THE DISTRICT FOR BOARD REVIEW

A. Matt Cleland, Treasurer– Treasurer’s Report

Mr. Matt Cleland reported revenues and expenditures to date are as expected. He shared that there were two immaterial items in the revenues that do not generally occur in the general fund: pine management sales and donated funds to support Folk Music Series. Mr. Savage inquired as to how these contributions are normally recorded. Mr. Cleland responded that donations typically are receipted into the Buckeye fund; however, these were related to general fund expenditures.

4. BOARD APPROVAL OF CONTRACTS, DEEDS, AGREEMENTS, ETC.

A. Mr. Dalton offered and moved for adoption of the following resolution, with a second by Ms. Luetke:

Resolution No. 39-19 – Authorization for the Purchase and Installation of Play Structures for Secor Metropark

Mr. Joe Fausnaugh reported that this is an extension to the accessible playground at Secor Metropark that Metroparks Toledo was unable to purchase at the initial installation. Ms. Luetke inquired about the donation. Mr. Fausnaugh stated that a portion of the donation will go towards this project.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

B. Ms. Luetke offered and moved for adoption of the following resolution, with a second by Mr. Dalton:

Resolution No. 40-19 – Ratification of Land Purchase: 10860 Dorr Street

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

C. Mr. Dalton offered and moved for adoption of the following resolution, with a second by Ms. Luetke:

Resolution No. 41-19 – Ratification of Schedule of Payables

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

D. Ms. Luetke offered and moved for adoption of the following resolution, with a second by Mr. Dalton:

Resolution No. 42-19 – Contract Approval, Metroparks Misc. Paving, FY 2019

Mr. Jon Zvanovec reported that Metroparks Toledo received four good bids, with Crestline being the apparent lowest and best bidder. Ms. Luetke inquired as to how Metroparks Toledo prioritizes the projects within the park district. Mr. Zvanovec reported that Metroparks Toledo has software that analyzes the items that are in need of repair. Mr. Savage stated that it is a point of pride to see all of the hard work that goes into maintenance of the district.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

E. Mr. Dalton offered and moved for adoption of the following resolution, with a second by Ms. Luetke:

Resolution No. 43-19 – Rejection of Bids, Fort Miamis Improvements, 600 Michigan Ave., Maumee, OH 43537

Mr. Zvanovec reported that Metroparks Toledo received two bids that were over the ten percent (10%) threshold. The items that sent the bid over involve the wall and the super structure compared to the engineer’s estimate. Mr. Dalton inquired whether the engineer sets the price of the project. Mr. Zvanovec

reported that this is typical practice. Mr. Dalton also inquired if there is an opportunity to change that threshold. Mr. Zvanovec stated that if he receives questions or comments from the bidders that it will be over budget, he has enough time to reach back out to the engineers to make the necessary changes. He reported that because this is a one-off project due to the erosion control, it impacts which contractors specialized in this area can bid. Ms. Luetke inquired as to the timing of the award. Mr. Zvanovec stated that there are many layers in re-bidding, including re-working the scope. Mrs. Ziegler reported that Metroparks Toledo still has a couple of months available for the grant money, but this needs to be out for re-bid fairly soon. Mr. Savage stated that he is confident based on past experiences regarding Metroparks Toledo projects and agrees on this rejection in order to be better stewards of taxpayers’ money.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

5. ADDITIONAL COMMENTS

Ms. Luetke reported that she is hosting an event at the Treehouse Village this evening and additionally will be hosting a women’s discussion panel along with Lera Doneghy regarding the Shipman Garden.

Mr. Zenk introduced Mrs. Carrie Alexander as one of Metroparks Toledo’s newest senior team members, as Chief of Strategic Planning and Business Development. Ms. Alexander comes from a management consulting firm where she specialized in human resources and strategic planning. Ms. Luetke reported that she is well-aware of Ms. Alexander’s enthusiasm as she was the one to get Ms. Luetke involved in the Treehouse Village. Mr. Savage also stated that Ms. Alexander is joining one of the top-notch park staffs in the entire nation.

6. EXECUTIVE SESSION

At 9:10 a.m., President Scott Savage made a motion to recess into executive session to consider the items that qualify for consideration in executive session. Mr. Savage stated that the purpose of the executive session was to discuss pending land acquisition pursuant to Ohio R.C. §121.22(G)(2). Mr. Savage asked if there was any discussion and reported, under Ohio R.C. §121.22, that a roll call vote on this motion is necessary. Ms. Molnar conducted a roll call vote of the commissioners.

ROLL CALL

Ms. Luetke – Yes
Mr. Dalton – Yes
Mr. Savage – Yes

Mr. Savage reported, upon roll call vote, that the motion passed, and the Board recessed into executive session.

The Board adjourned executive session at 9:40 a.m. and resumed its regular session.

With no further business or action to be taken, Mr. Savage made a motion to adjourn the Board meeting at 9:41 a.m., which was seconded by Mr. Byers and approved.

Scott Savage, President

Attest: _____
Dave Zenk, Executive Director

DDZ/kjm
5/22/2019