

Regular Board Meeting – June 26, 2019

Resolution Summary

Resolution	Description	Byers	Dalton	Doneghy	Luetke	Savage	
Resolution No. 44-19	Authorize Purchase of 11 Mobile Data Terminals for Patrol Operations		2 nd	Motioned			Approved
Resolution No. 45-19	Designation of Law Enforcement Personnel		Motioned	2 nd			Approved
Resolution No. 46-19	Authorization to Request Funding Through the USDA Forest Service	Motioned		2 nd			Approved
Resolution No. 47-19	Authorization to Request Funding Through the U.S. Department of Transportation		2 nd	Motioned			Approved
Resolution No. 48-19	Contract Approval, Secor Meadowview Restroom Facility, Metroparks Toledo		Motioned	2 nd			Approved
Resolution No. 49-19	Authorization of Enabling Resolutions for Fifth Third Bank	Motioned	2 nd				Approved
Resolution No. 50-19	Authorization of Enabling Resolutions for Signature Bank, N.A.	2 nd		Motioned			Approved
Resolution No. 51-19	Authorization of Enabling Resolutions for The Huntington National Bank		Motioned	2 nd			Approved
Resolution No. 52-19	Authorization of Enabling Resolutions for UBS Financial Services Inc.	Motioned		2 nd			Approved
Resolution No. 53-19	Authorization of Enabling Resolution for T.D. Ameritrade		2 nd	Motioned			Approved
Resolution No. 54-19	Ratification of Schedule of Payables	Motioned		2 nd			Approved
Resolution No. 55-19	Acceptance of the Proposed Gift of Real Estate from the City of Toledo	Motioned		2 nd			Approved
Resolution No. 56-19	Declaration and Transfer of Ownership of Bike Share Facilities and Equipment to the City of Toledo		Motioned	2 nd			Approved
Resolution No. 57-19	Contract Approval, Glass City Construction Administration Professional Services, SmithGroup	Motioned		2 nd			Approved

The mission of Metroparks of the Toledo Area is to conserve the region's natural resources by creating, developing, improving, protecting, and promoting clean, safe, and natural parks and open spaces for the benefit, enjoyment, education, and general welfare of the public.



Board Minutes

METROPOLITAN PARK DISTRICT OF THE TOLEDO AREA

WEDNESDAY, JUNE 26, 2019, 8:30 A.M.

LAMB CENTER – SIDE CUT METROPARK

Commissioners Present:

Scott Savage, President
Lera Doneghy, Vice President
Fritz Byers, Vice President
Kevin Dalton, Officer

Unable to attend: Molly Luetke, Officer

Executive Director, Dave Zenk

Dave Smigelski, Legal Counsel

Staff present: Jill Molnar, Matt Cleland, Matt Killam, Scott Carpenter, Ally Effler, Emily Ziegler, Carrie Alexander, Allen Gallant, Tim Schetter, Joe Fausnaugh, Nate Ramsey, Craig Elton, Jon Zvanovec, Heather Mosqueda, Felica Clark, Wendy Garczynski, Trish Hausknecht, Brad Hooven, Lillie Frybarger, and Pete Boss.

1. NON-RESOLUTION BOARD ITEMS

President Scott Savage called the meeting to order at 8:43 a.m.

Mr. Savage led the Pledge of Allegiance.

2. CONSENT AGENDA ITEMS

Mr. Savage made a motion to amend the consent agenda with the following changes:

Mr. Dave Zenk recommended that Resolution No. 58-19 be removed, and stated there is no executive session planned for today's meeting. Mr. Fritz Byers made a motion to approve those changes to the consent agenda and for the disposition of the minutes for the regular Board meeting held on May 22, 2019. This motion was seconded by Mr. Lera Doneghy and approved.

3. CONSIDERATION OF REPORTS FROM DIRECTOR AND EMPLOYEES OF THE DISTRICT FOR BOARD REVIEW

A. Mark Shieldcastle, Research Director, Black Swamp Bird Observatory

Mr. Mark Shieldcastle's presentation began with the history of the wetlands in this region. Over the course of many years, this area has lost over ninety percent (90%) of its wetlands. If not for the duck hunters, this area

could have lost all of its wetland areas. The forward-thinking vision of Metroparks Toledo’s plan for Howard Marsh has generated excitement to protect an additional 1,000 acres. Now with the completion of Phase I construction of Howard Marsh Metropark, the changes to the habitat have increased significantly.

Mr. Shieldcastle reviewed the pre-construction survey numbers of the birds that were present compared with the number of birds that arrived after construction. The number of waterfowl birds that arrived post-construction was astounding. Many of these species were not even present prior to the construction. Mr. Shieldcastle stated that Howard Marsh Metropark has put “The Biggest Week in Birding” on the map.

Dr. Tim Schetter wanted to thank Mr. Shieldcastle and the Black Swamp Conservancy for their intuitiveness regarding these surveys. Prior to this, there had not been any known scientific studies tracking these bird species. So far this year, 236 new species have been documented at Howard Marsh alone, which is more than half of what has been documented in the state of Ohio.

Mr. Denis Franklin reported this has been a “once in a career” kind of a project which has resulted in Metroparks Toledo winning numerous awards, including the recently-announced National Conservation Award through the National Recreation and Parks Association (“NRPA”). That award will be presented at the 2019 NRPA Annual Conference in Baltimore, Maryland, on September 24-26, 2019.

Dr. Schetter commended Mr. Franklin and his staff for all of their hard work at Howard Marsh. Mr. Byers also congratulated Mr. Franklin and his staff. Additionally, Mr. Byers thanked Mr. Shieldcastle for all of the work done to gather statistical data. Mr. Byers stated that Metroparks Toledo is committed to conservation, and as stewards of the community and taxpayer dollars, the results of this empirical data allow Metroparks Toledo to continue its mission.

Mrs. Doneghy commented that she visited an area in State of Delaware that specialized in birding, and a group she spoke with there had heard of Howard Marsh Metropark.

B. Matt Cleland, Deputy Director/Treasurer – Treasurer’s Report

Mr. Matt Cleland reported that the Treasurer’s Report is as-expected for this month, with the exception of the negative amounts in the general fund interest revenue line, which were discussed at the previous Board meeting. The negative month-to-date number is a function of the distribution of interest from the general fund, where it is initially receipted, to the various funds that are due the interest earnings.

Mrs. Doneghy inquired about the Lewandowski line item on the “Then and Now” report. Mr. Cleland reported that there was a purchase order entered at the time of the proposed work, but a smaller project inadvertently was applied to that purchase order and the purchase order was closed. Unfortunately, the amount of encumbrance closed was not sufficient to cover the work under a referencing purchase order and an additional purchase order was needed, which caused this item on the report.

Mr. Byers inquired about Metroparks Toledo’s expenses for supplies and contract services, stating that they are significantly lower compared to the budget. Mr. Cleland reported that two factors play into this: (1) contract services variance is a function of cash flows and is predominately related to park planning work; (2) supply budget cash flows are often uneven as department directors take a conservative approach with some purchases and wait until later in the year to expend some funds. Joe Fausnaugh added that there is also the effect of planned projects that are delayed based upon weather conditions.

Both Mr. Byers and Mr. Savage thanked Mr. Cleland and his staff for their continued work regarding finances.

4. BOARD APPROVAL OF CONTRACTS, DEEDS, AGREEMENTS, ETC.

A. Mrs. Doneghy offered and moved for adoption of the following resolution, with a second by Mr. Dalton:

Resolution No. 44-19 Authorize Purchase of 11 Mobile Data Terminals for Patrol Operations

Mr. Joe Fausnaugh reported that pertinent information displays on these screens when a call comes in. Metroparks Toledo has been utilizing such terminals for over a decade. They were originally funded through a homeland security grant, which has now expired. These units require updating and this particular brand is

recommended by Lucas County. Mr. Byers inquired if there is a buying cooperative Metroparks Toledo could utilize for cost-savings, and Mr. Fausnaugh responded that it is a statewide buying cooperative.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- B. Mr. Dalton offered and moved for adoption of the following resolution, with a second by Mrs. Doneghy:

Resolution No. 45-19 – Designation of Law Enforcement Personnel

Mr. Fausnaugh reported that Mr. Andre Alexander has joined Metroparks Toledo from the Lucas County Sheriff's Department and Lucas County Courts, and that he is a very dynamic individual and a great addition to the ranger team. Mr. Alan Rombkowski also was hired in a Part-time Ranger position. Mr. Rombkowski has municipal law enforcement experience in addition to working multiple seasons as a Maintenance and Natural Resources seasonal employee.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- C. Mr. Byers offered and moved for adoption of the following resolution, with a second by Mrs. Doneghy:

Resolution No. 46-19 – Authorization to Request Funding Through the USDA Forest Service

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- D. Mrs. Doneghy offered and moved for adoption of the following resolution, with a second by Mr. Dalton:

Resolution No. 47-19 – Authorization to Request Funding Through the U.S. Department of Transportation

Mr. Savage inquired if Metroparks Toledo's scoring has increased because of previous submissions. Mr. Allen Gallant responded that yes, the score has increased.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- E. Mr. Dalton offered and moved for adoption of the following resolution, with a second by Mrs. Doneghy:

Resolution No. 48-19 – Contract Approval, Secor Meadowview Restroom Facility, Metroparks Toledo

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- F. Mr. Byers offered and moved for adoption of the following resolution, with a second by Mr. Dalton:

Resolution No. 49-19 – Authorization of Enabling Resolutions for Fifth Third Bank

Mr. Savage inquired if there were any concerns from the auditor's standpoint. Mr. Cleland stated that there were not and Metroparks Toledo has been very proactive with this requirement.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- G. Mrs. Doneghy offered and moved for adoption of the following resolution, with a second by Ms. Byers:

Resolution No. 50-19 – Authorization of Enabling Resolutions for Signature Bank, N.A.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- H. Mr. Dalton offered and moved for adoption of the following resolution, with a second by Mrs. Doneghy:

Resolution No. 51-19 – Authorization of Enabling Resolutions for The Huntington National Bank

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- I. Mr. Byers offered and moved for adoption of the following resolution, with a second by Mrs. Doneghy:

Resolution No. 52-19 – Authorization of Enabling Resolutions for UBS Financial Services Inc.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- J. Mrs. Doneghy offered and moved for adoption of the following resolution, with a second by Mr. Dalton:

Resolution No. 53-19 – Authorization of Enabling Resolution for T.D. Ameritrade

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- K. Mr. Byers offered and moved for adoption of the following resolution, with a second by Mrs. Doneghy:

Resolution No. 54-19 – Ratification of Schedule of Payables

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- L. Mr. Byers offered and moved for adoption of the following resolution, with a second by Mrs. Doneghy:

Resolution No. 55-19 – Acceptance of the Proposed Gift of Real Estate from the City of Toledo

Mr. David Smigelski reported this was the result of the ongoing discussion with the City of Toledo and that this is the formal transfer. With this transfer, the Ohio Revised Code requires Metroparks Toledo to obtain approval through the Lucas County Probate Court. Mr. Byers reported that this is a culmination of years of effort and that this is a time to reflect on the importance of Toledo Botanical Garden (“TBG”). Since Metroparks Toledo was approached several years ago about TBG, Metroparks Toledo has worked to enhance the splendor of this garden. While it may look like a simple process, many factors and efforts behind the scenes not only increased visitation, but also assisted Metroparks Toledo in undertaking this work at a minimal cost and in increasing operations. Mr. Byers thanked Metroparks Toledo’s staff for its dedication and hard work throughout this entire process. Mr. Savage stated that this is yet another example of how Metroparks Toledo stepped up to preserve and enhance a valuable part of the community.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- M. Mr. Dalton offered and moved for adoption of the following resolution, with a second by Mrs. Doneghy:

Resolution No. 56-19 – Declaration and Transfer of Ownership of Bike Share Facilities and Equipment to the City of Toledo

Mr. Jon Zvanovec reported that Metroparks Toledo has received the final funding from the Ohio Department of Transportation regarding ToleGO Bike Share and is ready to hand-off to a turn-key operation. Mr. Zenk reported that this is another example of Metroparks Toledo stepping up to start this program, knowing upfront that it would not own the program. Ms. Emily Ziegler reviewed a report for May 2019 statistics indicating the usage of these bikes, noting that Middlegrounds is the largest hub used.

Mr. Savage inquired as to when the connection from Middlegrounds to Owens Corning will open. Mr. Fausnaugh reported that the connection is expected to open by the end of this summer.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

N. Mr. Byers offered and moved for adoption of the following resolution, with a second by Mrs. Doneghy:

Resolution No. 57-19 – Contract Approval, Glass City Construction Administration Professional Services, SmithGroup

Mr. Zvanovec stated that Metroparks Toledo is in need of assistance for these types of services. He went on to say that they were available to negotiate a two percent (2%) fee, with a comparison to Middlegrounds that was at three percent (3%).

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

5. ADDITIONAL COMMENTS

Mr. Zenk thanked Mr. Bob Heckman and his staff for all of their hard work arising from the ice and flood damage that occurred this spring. Mr. Heckman reported that the playground is set to open soon and is extremely thankful to his staff and the City of Maumee for all of their assistance and support. Mr. Craig Elton reported that in addition to staff, Metroparks Toledo had several community members reach out to help, from picking up limbs to contractors offering their equipment to assist.

Ms. Ally Effler reported that it has been a busy few weeks for the Philanthropy Department, and she is thankful for the teamwork involved. Last week Yark/Subaru announced its donations to the Cannaley Treehouse Village as well as to the EXPO and Connections Camp. Six of its top executives visited the site, four of whom had not previously seen it and expressed their amazement about this project.

Additionally last week, a garden celebration was held to celebrate Ellen Shipman and the Shipman Garden located outside of the Manor House at Wildwood Preserve. Then last night, Mrs. Doneghy and Ms. Molly Luetke hosted a panel of women who have led in traditionally male-dominated roles. Over 80 women attended. Mrs. Doneghy reported that it was a very interesting evening, and that could not have occurred without the support of the staff. She also thanked Mr. Dalton and Mr. Matt Killam for their assistance. Next steps will be to reach out to 7th-8th grade females to expand this outreach. Ms. Effler also reported that Ms. Shannon Hughes and Ms. Staci Stasiak were a tremendous help with this event.

Mr. Savage commented that today's meeting was a microcosm of what Metroparks Toledo has done and continues to do. The national and international recognition of Metroparks Toledo's projects is just outstanding, while being able to maintain its mission and being fiscally responsible.

With no further business or action to be taken, Mr. Byers made a motion to adjourn the Board meeting at 10:09 a.m., which was seconded by Mrs. Doneghy and approved.

Scott Savage, President

Attest: _____
Dave Zenk, Executive Director

DDZ/kjm
6/26/2019