



The mission of Metroparks of the Toledo Area is to conserve the region's natural resources by creating, developing, improving, protecting, and promoting clean, safe, and natural parks and open spaces for the benefit, enjoyment, education, and general welfare of the public.

AGENDA

METROPOLITAN PARK DISTRICT OF THE TOLEDO AREA

WEDNESDAY, OCTOBER 21, 2020, 8:30 A.M.

WARD PAVILION – LIVE STREAM

<https://metroparkstoledo.com/discover/blog/posts/next-board-meeting-october-21/>

ROLL CALL

Executive Director: David D. Zenk

Commissioners: President Scott Savage, Vice President Fritz Byers, Vice President Lera Doneghy, Molly Luetke, Kevin Dalton

Others present and appearing before the Board: David Smigelski

BOARD MEETING

1. 8:30 a.m. to 8:35 a.m. **NON-RESOLUTION BOARD ITEMS**

A. Pledge of Allegiance

2. 8:35 a.m. to 10:00 a.m. **CONSENT AGENDA ITEMS**

The president will propose a blanket motion to approve all items. Before the motion, all those present will have the opportunity to remove any item from the consent agenda and discuss separately.

A. Board Changes or Additions to the Agenda and Reading and Disposition of Minutes of the Regular Board Meeting held on September 23, 2020.

3. **CONSIDERATION OF REPORTS FROM DIRECTOR AND EMPLOYEES OF THE DISTRICT FOR REVIEW**

A. Emily Ziegler, Chief of Planning and Capital Projects; Cheryl Zuellig, Vice President/Director of Sales – SmithGroup – Glass City Future Phases

B. Matt Cleland, Deputy Director & Treasurer – Treasurer's Report

4. **BOARD APPROVAL OF CONTRACTS, DEEDS, AGREEMENTS, ETC.**

A. Contracts, Deeds, Agreements, Etc.

Resolution No. 60-20	Resolution Accepting the 2021 Amounts & Rates as Determined by the Budget Commission & Authorizing the Necessary Tax Levies and Certifying them to the County Auditor	Pg. # 18
Resolution No. 61-20	Amendment to Board Resolution No. 95-19, "Issuance of Super Blanket Purchase Orders for 2020 Waste Disposal Services"	Pg. # 23
Resolution No. 62-20	2021 Request for Advance of Taxes Collected	Pg. # 25

Resolution No. 63-20	Ratification of Schedule of Payables	Pg. # 26
Resolution No. 64-20	Contract Approval, Metroparks Toledo, Misc. Asphalt Paving, Lucas County, OH	Pg. # 29
Resolution No. 65-20	Contract Increase Approval, Metroparks Toledo, Wildwood Resurfacing Project	Pg. # 31
Resolution No. 66-20	Authorization to Request Funding Through the Ohio Department of Natural Resources Land and Water Conservation Fund	Pg. # 34

5. BOARD INITIATED TOPICS AND DISCUSSION

DDZ/kjm

Regular Board Meeting – September 23, 2020

Resolution Summary

Resolution	Description	Byers	Dalton	Doneghy	Luetke	Savage	
Resolution No. 53-20	Ratification of Schedule of Payables		Motioned		2 nd		Approved
Resolution No. 54-20	Approval of Supplement and Amendment of the 2020 Certificate of Estimated Resources and Appropriations Measure	2 nd			Motioned		Approved
Resolution No. 55-20	Designation of Law Enforcement Personnel	Motioned		2 nd			Approved
Resolution No. 56-20	Contract Approval, Farnsworth Playground Restroom Facility, Metroparks Toledo		2 nd	Motioned			Approved
Resolution No. 57-20	Authorization to Request Funding Through the Ohio Environmental Protection Agency		Motioned		2 nd		Approved
Resolution No. 58-20	Authorization to Request Funding Through the France Stone Foundation	2 nd			Motioned		Approved
Resolution No. 59-20	Ratification of Contract for Glass City Metropark Furnishings	Motioned		2 nd			Approved

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Board Minutes

METROPOLITAN PARK DISTRICT OF THE TOLEDO AREA
WEDNESDAY, SEPTEMBER 23, 2020, 8:30 A.M.
CONFERENCE CENTER AT TOLEDO BOTANICAL GARDEN – LIVE STREAM

Commissioners Present:

Scott Savage, President
Fritz Byers, Vice President
Lera Doneghy, Vice President
Molly Luetke, Officer
Kevin Dalton, Officer

Dave Zenk, Executive Director

Staff Present: Matt Cleland, Jill Molnar, Emily Ziegler, Joe Fausnaugh, Matt Killam, Scott Carpenter, Carrie Alexander, Allen Gallant, Stacey Clink, Wendy Garczynski, Bethany Sattler

1. NON-RESOLUTION BOARD ITEMS

President Scott Savage called the meeting to order at 8:36 a.m.

Mr. Savage led the Pledge of Allegiance.

2. CONSENT AGENDA ITEMS

Mrs. Lera Doneghy made a motion to approve the consent agenda and for the disposition of the minutes for the regular Board meeting held on August 19, 2020. This motion was seconded by Mr. Fritz Byers and approved.

Mr. Savage commented on the positive attitude of the Metroparks leadership and staff in spite of this year's challenges with the global pandemic, and commended them for continuing to advance the Mission and Vision of Metroparks. He expressed his gratitude for the Metroparks staff on behalf of the entire Board in a difficult year for everyone.

3. CONSIDERATION OF REPORTS FROM DIRECTOR AND EMPLOYEES OF THE DISTRICT FOR REVIEW

- A. Promises Kept – Matt Killam – Chief of Community Outreach & Experiences; Joe Fausnaugh – Chief of Operations

Mr. Joe Fausnaugh reviewed the history of Metroparks' operations at Toledo Botanical Garden ("TBG"). In

2017, Metroparks began operating TBG, and in 2018 it assumed ownership of the park. Since that time, over \$1 million has been invested in TBG for upgrades and maintenance. A public survey was conducted to determine the desire for additional features. Most of the features deemed desirable were delivered, with the remaining items currently in progress. Metroparks' first priority after assuming operations was updating the infrastructure at TBG, including updating the Crosby Conference Center, updating signage, replacing walkways in poor condition, and providing a new office space for the OSU Extension Office.

Metroparks' next major project on the TBG property was to fulfill the promise to build a portion of the Children's Discovery Trail, the Secret Forest, which opened in 2019. Funds previously were raised for this project, and Metroparks followed through with completing the project and utilized those funds for their intended purpose.

Another major project Metroparks completed was the Doneghy Inclusive Garden, which opened in July 2020. This garden is a place for everyone to enjoy gardening and engage in the gardens, with components to appeal to all of the senses.

Mr. Matt Killam shared his gratitude for the staff and former board members at TBG who helped make the park what it is today. The programming implemented at TBG since Metroparks has assumed operations has been successful in steadily increasing visitation at the park. Jazz in the Garden and the Crosby Festival of the Arts previously were the largest draw for visitors to TBG. Additional programming has provided new reasons for people to visit the park. For 2020, Jazz in the Garden occurred as a virtual event with weekly concerts broadcast publicly, allowing the event to reach a wider audience.

Metroparks' objectives when assuming operations of TBG were to increase visitation through new features, programming, and marketing to provide more reasons for people to visit, along with improving the horticultural integrity of the site and infrastructure. Mr. Matt Killam reported that visitation has increased, and Metroparks continues to develop additional programming.

Mrs. Doneghy expressed her gratitude for the work completed at TBG, especially the new Doneghy Inclusive Garden, providing access to the entire community.

B. Matt Cleland, Deputy Director & Treasurer – Treasurer's Report

Mr. Matt Cleland introduced the newest finance staff member, Ms. Stacey Clink. Mr. Cleland indicated that the financials were all tracking as expected.

Mr. Byers inquired whether the savings on staff salaries and benefits was tracking as expected through the end of the year. Mr. Cleland indicated that it is estimated that both should be slightly under budget by year's end, mostly due to unfilled positions and turnover providing some savings. Additionally, a delay in hiring seasonal workers due to COVID-19 provided some salary savings.

Mr. Byers expressed that the most important insight from the financials is that revenue is incredibly close to the estimated amounts and that expenses are tracking below budget due to responsible spending.

Mrs. Doneghy inquired into an expenditure on the Then and Now Report which was significantly delayed in spending. Mr. Cleland shared that it was related to a staff training opportunity which was not paid on time due to confusion between two departments as the training was paid by a department other than the department in which the employee works.

4. BOARD APPROVAL OF CONTRACTS, DEEDS, AGREEMENTS, ETC.

- A. Mr. Kevin Dalton offered and moved for adoption of the following resolution, with a second by Ms. Molly Luetke:

Resolution No. 53-20 – Ratification of Schedule of Payables

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- B. Ms. Luetke offered and moved for adoption of the following resolution, with a second by Mr. Byers:

Resolution No. 54-20 – Approval of Supplement and Amendment of the 2020 Certificate of Estimated Resources and Appropriations Measure

Mr. Cleland indicated that these are related to the Clean Ohio Funds which are being utilized for Glass City Metropark development.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- C. Mr. Byers offered and moved for adoption of the following resolution, with a second by Mrs. Doneghy:

Resolution No. 55-20 – Designation of Law Enforcement Personnel

Mr. Fausnaugh shared that this will designate Ms. Cassidy Lehman as a Metroparks Ranger. She comes with excellent law enforcement and customer service experience.

Mr. Savage expressed his gratitude and pride for the Metroparks Rangers, especially in recent weeks when they have been called upon heavily to serve throughout the community.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- D. Mrs. Doneghy offered and moved for adoption of the following resolution, with a second by Mr. Dalton:

Resolution No. 56-20 – Contract Approval, Farnsworth Playground Restroom Facility, Metroparks Toledo

Mr. Fausnaugh indicated that this will install a standard precast restroom near the playground and kayak launch at Farnsworth Metropark. This will upgrade the amenities at that site.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- E. Mr. Dalton offered and moved for adoption of the following resolution, with a second by Ms. Luetke:

Resolution No. 57-20 – Authorization to Request Funding Through the Ohio Environmental Protection Agency

Mr. Allen Gallant indicated that this funding results from a legal settlement through Volkswagen, encouraging the usage of electric vehicle charging stations. This funding will provide up to \$15,000.00 to install charging stations at Glass City Metropark. It is expected that this will be a one-time funding opportunity.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- F. Ms. Luetke offered and moved for adoption of the following resolution, with a second by Mr. Byers:

Resolution No. 58-20 – Authorization to Request Funding Through the France Stone Foundation

Mr. Gallant indicated that this will provide funding to install an ADA accessible kayak launch at Glass City Metropark. The grant amount would be \$50,000.00, which would cover a significant portion of the costs

associated with this project.

Mr. Byers inquired into the Metroparks and community history with the France Stone Foundation. Mr. Gallant indicated that this project fits well with the priorities of the Foundation and Metroparks has worked with the Foundation in the past.

Mr. Savage expressed his gratitude to Mr. Gallant for his work on helping secure the \$23.6 million BUILD grant, which will significantly fund the Glass City Metropark and Riverwalk project. Metroparks has sought this grant opportunity multiple times, with this year's application being the first in relation to Glass City Metropark. The grant brought together numerous community organizations and bipartisan support.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- G. Mr. Byers offered and moved for adoption of the following resolution, with a second by Mrs. Doneghy:

Resolution No. 59-20 – Ratification of Contract for Glass City Metropark Furnishings

Ms. Emily Ziegler indicated that bids were solicited for kitchen and other related furnishings for Glass City Metropark. Only one complete and acceptable bid was received. Ms. Ziegler indicated that the variety and diversity of items requested likely led to the low response.

Ms. Ziegler indicated that due to the large quantity of items needed it was more advantageous to seek a single vendor to source and price the items, rather than utilize staff time to do that work.

Mr. Savage expressed his gratitude for the work done to see Glass City Metropark Phase I so close to completion.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

5. BOARD INITIATED TOPICS AND DISCUSSIONS

With no further business or action to be taken, Mr. Dalton made a motion to adjourn the Board meeting at 9:25 a.m., which was seconded by Ms. Luetke and approved.

Scott Savage, President

Attest: _____
Dave Zenk, Executive Director

DDZ/bas
09/23/20



**METROPARKS
TOLEDO**

Administrative Office

Board Brief

5100 West Central Avenue
Toledo, Ohio 43615-2100

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MetroparksToledo.com

Meeting Date: October 21, 2020

Agenda Item: Treasurer's Report

Prepared By: Matt Cleland, Deputy Director/Treasurer

DESCRIPTION:

Treasurer's Report containing:

1. Revenues, Expenditures and Changes in Fund Balances – Budget vs. Actual – General Fund -- as of September 30, 2020
2. Receipts, Disbursements and Changes in Fund Balances – Budget vs. Actual – All Funds -- as of September 30, 2020
3. Fund Advances Report as of September 30, 2020
4. Outstanding Debt Report as of September 30, 2020
5. Credit Card Account Review as of September 30, 2020
6. Investment Ledger as of September 30, 2020
7. Then & Now Report for the month ended September 30, 2020

RECOMMENDATION:

Move to accept Treasurer's Report

Deputy Director/Treasurer

☒ Supplementary Materials Attached

Get Outside Yourself.
Your Clean, Safe, Natural Metroparks

FINANCE DIVISION

Treasurer:	Matt Cleland	Reporting Period:	Month Ended: 9/30/2020
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1. Revenues, Expenditures and Changes in Fund Balances – Budget vs. Actual – General Fund as of 9/30/2020

Description: This report is a comparison of the General Fund budgeted revenues, expenditures and transfers compared to actual revenues, expenditures and transfers by month as well as year-end. The approved 2020 general operating fund budget and actual cash basis revenues, expenditures and transfers are represented. Year to date budget distribution is based upon a 12 month proration with the exception of salaries and fringe benefits. Salary and fringe benefit budget distribution is based upon a proration of 26 pay dates. (See Appended Statement – Attachment A).

Current State: Additional refunds associated with COVID-19 are represented in this month's financial report which results in Charges for Services and Fees being 29% behind budget. 2020 interest revenue is ahead of budget in August but will fall behind by year end as a result of falling rates and draw down of cash for projects it is intended to support. At this point the effects of COVID-19 on 2020 are managed in the 2020 budget. Forecasting efforts indicate that adjustments will be necessary in future years as the effects of COVID continue into next year.

2. Receipts, Disbursements and Changes in Fund Balances – Budget vs. Actual – All Funds as of 9/30/2020

Description: This report is a comparison of annual budgeted receipts and disbursements compared to cash basis actuals as of month end. The General, Education/Programming and Capital Construction funds are presented as individual columns. The "Grant Funds", "Land Acquisition/Development" and "All Other Funds" columns are each summaries of multiple funds. The far right column is a total of all funds. General fund budget and actual numbers presented in this report are consistent with those presented in the report listed above. (See Appended Statement -- Attachment B).

Current State: As with the General fund, Education/Programming fund is also well managed in the 2020 budget. Capital outlay for grant funds includes land acquisition that was encumbered from the 2019 budget. Reimbursement for grants and land acquisitions are expected in upcoming months.

3. Fund Advances Report – All Funds as of 9/30/2020

Description: This is a report of inter-fund, Board approved advances activity. Advances are made to support reimbursement grants and activities that would otherwise result in negative fund balances. Advances are returned in anticipation of or when reimbursements are received.

Current State: Metroparks has no advances to be reported at this time.

FINANCE DIVISION

4. Outstanding Debt Report as of 9/30/2020

Description: This report shows creditors, principle debt, interest owed, payments made to date, and remaining total balance owed as identified below.

Current State:

Metroparks Outstanding Debt					
Creditor	Current Interest Rate	Current Interest Charges	Principle Loan/Lease Amount	Total Payments to Date	Current Principle Balance Owed
DeLage Landen Public Finance	N/A	N/A	\$58,983.64	\$31,627.50	\$29,458.51

5. Credit Card Account Review as of 9/30/2020

Description: Per Ohio Revised Code 1545.072 the credit card compliance officer must review the number of cards and accounts issued, the number of active cards and accounts issued, the cards' and accounts' expiration dates, and the cards' and accounts' credit limits and report this information to the board at least quarterly. (See Appended Statement -- Attachment C)

Current State: Josh Brenwell, Credit Card Compliance Officer, has reviewed the attached report and compared it with credit card statements to confirm the accuracy of information provided.

No rewards have been received based on the use of the park district's credit card account for 2020.

6. Investment Ledger as of 9/30/2020

Description: This report is a listing of the Park District's current investment holdings. Current investments are allowable per the Ohio Revised Code and are laddered over a 5-year period. (See Appended Statement -- Attachment D).

Current State: Two UBS Certificates of Deposit matured and another was called in the month of September. Proceeds were placed in the money market account. Money Market balances are being allowed to increase in anticipation of short term cash needs.

7. Then and Now Report for the month ended 9/30/2020

Description: The Ohio Revised Code (ORC) requires fiscal certification indicating that amounts required for purchases, obligations, contracts, etc. have been lawfully appropriated and are in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances. Then and now is a certification by the Board that funds were available when an obligation was made (then) and at the time of certification (now) for obligations made prior to certification. (See Appended Statement -- Attachments E).

Current State: There are two items requiring certification by the board on the Then and Now Report for the month of August.

METROPOLITAN PARK DISTRICT OF THE TOLEDO AREA

Statement of Revenues, Expenditures and Changes

In Fund Balance - Budget vs. Actual

2020 General Fund

Report for the Period Ended September 30, 2020

	2020				
	Sept20	YTD Actual	YTD Budget	Annual Budget	YTD Variance
	1 mo	9 mo	9 mo	12 mos	12 mos
Beginning of Year Carryover Fund Balance	\$ 6,108,467	\$ 6,108,467	\$ 6,108,467	\$ 6,108,467	
Revenues					
Taxes	262,285	15,181,414	14,714,045	14,714,045	3%
Intergovernmental	60,508	1,391,650	1,402,558	2,528,712	-1%
Fines and Forfeitures	170	2,170	1,500	2,000	45%
Charges for Services/Fees	76,253	371,356	526,115	701,487	-29%
Sales	10,034	79,587	44,057	44,057	81%
Donations	-	-	200,000	200,000	-100%
Interest Income	22,413	167,185	144,574	192,765	16%
All Other Revenue	18,571	287,866	306,182	408,242	-6%
Total Revenues	450,234	17,481,228	17,339,031	18,791,308	1%
			5,326,601.77		
Expenditures					
Salaries	553,746	5,071,580	\$ 5,338,901	7,289,034	-5%
Fringe Benefits	187,498	1,693,283	1,889,213	2,698,182	-10%
Materials & Supplies	130,017	767,572	878,787	1,171,716	-13%
Utilities	90,284	699,706	800,235	1,066,980	-13%
Contract Services	556,552	3,125,641	3,724,601	4,966,135	-16%
Contingencies	-	-	-	194,600	
Capital Outlay	6,780	71,129	98,250	131,000	-28%
Other	2,855	57,500	108,458	144,610	-47%
Total Expenditures	1,527,732	11,486,411	12,838,445	17,662,257	-8%
Excess of Revenues Over (Under) Expenditures	(1,077,498)	5,994,817	4,500,586	1,129,051	
Other Financing Sources (Uses)					
Advances In	875,000	875,000	-	875,000	
Transfers In	-	-	-	-	
Transfers Out - Education Fund	(834,901)	(834,901)	(834,901)	(834,901)	
Transfers Out - Capital Construction Fund	(4,323,830)	(4,323,830)	(4,323,830)	(4,323,830)	
Advances Out	-	-	-	-	
Total Other Financing Sources (Uses)	(4,283,731)	(4,283,731)	(5,158,731)	(4,283,731)	
Net Change in Fund Balance	(5,361,229)	1,711,086	(658,145)	(3,154,680)	
Fund Balance	\$ 747,238	\$ 7,819,553	\$ 5,450,322	\$ 2,953,787	

METROPOLITAN PARK DISTRICT OF THE TOLEDO AREA

In Fund Balance -- Budget vs. Actual
For the Month Ended September 30, 2020

	General		Education/Programming		Grant Funds		Land Acquisition/Development		Capital Construction		All Other Funds		TOTAL ALL FUNDS	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
Fund Balance Beginning of Year	\$ 6,108,467.00	\$ 6,108,467.00	\$ 115,659.93	\$ 115,659.93	\$ 542,643.87	\$ 542,643.87	\$ 222,469.49	\$ 222,469.49	\$ 8,262,838.74	\$ 8,262,838.74	\$ 5,358,763.97	\$ 5,358,763.97	\$ 20,610,843.00	\$ 20,610,843.00
Revenues														
Taxes	\$ 14,714,045.00	\$ 15,181,413.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,714,045.00	\$ 15,181,413.50
Intergovernmental	\$ 2,528,712.00	\$ 1,391,650.14	\$ -	\$ -	\$ 7,135,280.00	\$ 2,127,736.41	\$ 741,500.00	\$ 241,500.00	\$ -	\$ -	\$ -	\$ -	\$ 10,405,492.00	\$ 3,760,886.55
Fines and Forfeitures	\$ 2,000.00	\$ 2,170.15	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500.00	\$ 453.00	\$ 2,500.00	\$ 2,623.15
Charges for Services/Fees	\$ 701,487.00	\$ 371,355.58	\$ 150,942.00	\$ 37,031.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 852,429.00	\$ 408,387.08
Sales	\$ 44,057.00	\$ 79,586.99	\$ -	\$ 4,560.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 33,705.92	\$ 44,057.00	\$ 117,852.91
Donations		\$ -	\$ 895.00	\$ 23,939.75	\$ 725,000.00	\$ 284,600.00	\$ -	\$ -	\$ -	\$ -	\$ 335,125.00	\$ 696,860.62	\$ 1,061,020.00	\$ 1,005,400.37
Fees (Memberships)	\$ 200,000.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000.00	\$ -
Interest Income	\$ 192,765.00	\$ 167,185.34	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,264.02	\$ 192,765.00	\$ 192,449.36
All Other Revenue	\$ 408,242.00	\$ 287,866.05	\$ 18,120.00	\$ 12,068.92	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,700.00	\$ 4,181.31	\$ 430,062.00	\$ 304,116.28
Total Revenues	\$ 18,791,308.00	\$ 17,481,227.75	\$ 169,957.00	\$ 77,600.17	\$ 7,860,280.00	\$ 2,412,336.41	\$ 741,500.00	\$ 241,500.00	\$ -	\$ -	\$ 339,325.00	\$ 760,464.87	\$ 27,902,370.00	\$ 20,973,129.20
Expenditures														
Salaries	\$ 7,289,034.00	\$ 5,071,580.25	\$ 637,882.00	\$ 399,704.16	\$ 1,724.00	\$ 11,882.70	\$ -	\$ -	\$ -	\$ -	\$ 175,211.00	\$ 140,560.42	\$ 8,103,851.00	\$ 5,623,727.53
Fringe Benefits	\$ 2,698,182.00	\$ 1,693,282.72	\$ 234,413.00	\$ 152,502.80	\$ 266.00	\$ 2,247.65	\$ -	\$ -	\$ -	\$ -	\$ 75,869.00	\$ 52,562.16	\$ 3,008,730.00	\$ 1,900,595.33
Materials & Supplies	\$ 1,171,716.00	\$ 767,572.11	\$ 76,825.00	\$ 36,459.89	\$ 8,813.00	\$ 338,264.52	\$ -	\$ -	\$ -	\$ -	\$ 110,600.00	\$ 68,742.76	\$ 1,367,954.00	\$ 1,211,039.28
Utilities	\$ 1,066,980.00	\$ 699,705.94	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 767.98	\$ 1,066,980.00	\$ 700,473.92
Contract Services	\$ 4,966,135.00	\$ 3,125,641.04	\$ 52,532.00	\$ 14,470.54	\$ 7,279,476.00	\$ 1,097,083.65	\$ 421,690.00	\$ 322,802.63	\$ -	\$ -	\$ 115,000.00	\$ 159,894.33	\$ 12,834,833.00	\$ 4,719,892.19
Contingencies	\$ 194,600.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000.00	\$ -	\$ 494,600.00	\$ -
Capital Outlay	\$ 131,000.00	\$ 71,128.78	\$ 50,000.00	\$ 18,835.25	\$ 570,000.00	\$ 3,903,256.48	\$ 100,000.00	\$ 12,463.80	\$ 8,757,657.00	\$ 6,708,380.30	\$ 1,085,125.00	\$ 1,120.00	\$ 10,693,782.00	\$ 10,715,184.61
Other	\$ 144,610.00	\$ 57,499.86	\$ -	\$ 1,226.24	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 238,550.00	\$ 41,386.47	\$ 383,160.00	\$ 100,112.57
Total Expenditures	\$ 17,662,257.00	\$ 11,486,410.70	\$ 1,051,652.00	\$ 623,198.88	\$ 7,860,279.00	\$ 5,352,735.00	\$ 521,690.00	\$ 335,266.43	\$ 8,757,657.00	\$ 6,708,380.30	\$ 2,100,355.00	\$ 465,034.12	\$ 37,953,890.00	\$ 24,971,025.43
Excess of Revenues Over (Under) Expenditures	\$ 1,129,051.00	\$ 5,994,817.05	\$ (881,695.00)	\$ (545,598.71)	\$ 1.00	\$ (2,940,398.59)	\$ 219,810.00	\$ (93,766.43)	\$ (8,757,657.00)	\$ (6,708,380.30)	\$ (1,761,030.00)	\$ 295,430.75	\$ (10,051,520.00)	\$ (3,997,896.23)
Other Financing Sources (Uses)														
Transfers In	\$ -	\$ -	\$ 834,901.00	\$ 834,901.00	\$ -	\$ -	\$ -	\$ -	\$ 4,323,830.00	\$ 4,323,830.00	\$ -	\$ -	\$ 5,158,731.00	\$ 5,158,731.00
Advances In		\$ 875,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 875,000.00
Transfers Out - Education	\$ (834,901.00)	\$ (834,901.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (834,901.00)	\$ (834,901.00)
Transfers Out - Capital Construction	\$ (4,323,830.00)	\$ (4,323,830.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (4,323,830.00)	\$ (4,323,830.00)
Advances Out		\$ -	\$ -	\$ -	\$ -	\$ (745,000.00)	\$ (130,000.00)	\$ (130,000.00)	\$ -	\$ -	\$ -	\$ -	\$ (130,000.00)	\$ (875,000.00)
Total Other Financing Sources (Uses)	\$ (5,158,731.00)	\$ (4,283,731.00)	\$ 834,901.00	\$ 834,901.00	\$ -	\$ (745,000.00)	\$ (130,000.00)	\$ (130,000.00)	\$ 4,323,830.00	\$ 4,323,830.00	\$ -	\$ -	\$ (130,000.00)	\$ -
Net Change in Fund Balance	\$ (4,029,680.00)	\$ 1,711,086.05	\$ (46,794.00)	\$ 289,302.29	\$ 1.00	\$ (3,685,398.59)	\$ 89,810.00	\$ (223,766.43)	\$ (4,433,827.00)	\$ (2,384,550.30)	\$ (1,761,030.00)	\$ 295,430.75	\$ (10,181,520.00)	\$ (3,997,896.23)
Fund Balance	\$ 2,078,787.00	\$ 7,819,553.05	\$ 68,865.93	\$ 404,962.22	\$ 542,644.87	\$ (3,142,754.72)	\$ 312,279.49	\$ (1,296.94)	\$ 3,829,011.74	\$ 5,878,288.44	\$ 3,597,733.97	\$ 5,654,194.72	\$ 10,429,323.00	\$ 16,612,946.77

METROPOLITAN PARK DISTRICT OF THE TOLEDO AREA
CREDIT CARD ACCOUNT REVIEW
9/30/2020

Cardholder Name	Account Status	Credit Limit	Expiration Date
ALLEN GALLANT	Open	\$2,500.00	Nov-22
AMY MOSSING	Open	\$5,000.00	Nov-20
ANTHONY W AMSTUTZ	Open	\$5,000.00	Nov-20
ASHLEY R SMITH	Open	\$3,500.00	Nov-22
BETHANY A SATTLER	Open	\$3,000.00	Nov-23
BRAD HOOVEN	Open	\$4,800.00	Nov-22
BRAD NAVARRE	Open	\$5,000.00	Nov-20
BRANDON TOWNSEND	Open	\$5,000.00	Nov-21
BRIAN POLLOCK	Open	\$3,500.00	Nov-24
CARRIE A ALEXANDER	Open	\$1,500.00	Nov-23
CHRIS SMALLEY	Open	\$5,000.00	Nov-20
CONSTRUCTION CREW	Open	\$11,000.00	Nov-22
CRAIG ELTON	Open	\$5,000.00	Nov-22
DAVE D ZENK	Open	\$5,000.00	Nov-24
DAWN DICKERSON	Open	\$3,000.00	Nov-22
DENIS A FRANKLIN	Open	\$5,000.00	Nov-23
EFFLER ALLY	Open	\$5,000.00	Nov-22
EMILY ZIEGLER	Open	\$9,000.00	Nov-21
FARNSWORTH PARK	Open	\$4,000.00	Nov-22
FELICA CLARK	Open	\$5,500.00	Nov-21
HEATHER MOSQUEDA	Open	\$5,000.00	Nov-21
JAMES CASSIDY	Open	\$6,000.00	Nov-20
JENELLA HODEL	Open	\$4,500.00	Nov-21
JESSICA GUY	Open	\$3,000.00	Nov-24
JILL MOLNAR	Open	\$4,000.00	Nov-20
JON R ZVANOVEC	Open	\$3,000.00	Nov-21
JOSEPH FAUSNAUGH	Open	\$10,000.00	Nov-20
LARAE SPROW	Open	\$9,500.00	Nov-21
LORI MILLER	Open	\$3,000.00	Nov-23
MATT CLELAND	Open	\$1,500.00	Nov-21
MATT KILLAM	Open	\$3,500.00	Nov-21
NATE RAMSEY	Open	\$2,500.00	Nov-20
OAK OPENINGS METROPARK	Open	\$3,500.00	Nov-23
PATRICIA M HAUSKNECHT	Open	\$2,500.00	Nov-21
PATTY MORGENSTERN	Open	\$5,000.00	Nov-21
PEARSON METROPARKS	Open	\$5,000.00	Nov-22
PHIL COGAR	Open	\$3,000.00	Nov-24
ROBERT HECKMAN	Open	\$5,000.00	Nov-20
RUTH GRIFFIN	Open	\$6,000.00	Nov-20
SCOTT CARPENTER	Open	\$1,500.00	Nov-21
SHANNON HUGHES	Open	\$3,500.00	Nov-21
STEVE STOCKFORD	Open	\$22,500.00	Nov-21
TIM GALLAHER	Open	\$6,000.00	Nov-21
TIM SCHETTER	Open	\$1,500.00	Nov-21

METROPOLITAN PARK DISTRICT OF THE TOLEDO AREA
CREDIT CARD ACCOUNT REVIEW
9/30/2020

TOLEDO AREA METROPARKS	Open	\$5,000.00	Nov-20
TOLEDO AREA METROPARKS	Open	\$5,000.00	Nov-20
TOLEDO AREA METROPARKS	Open	\$10,000.00	Nov-20
VALERIE JUHASZ	Open	\$5,500.00	Nov-20
VOLUNTEER SERVICES	Open	\$2,500.00	Nov-21

METROPOLITAN PARK DISTRICT OF THE TOLEDO AREA
INVESTMENT LEDGER
September 30, 2020

CUISP or ID NUMBER	FACE / INVESTABLE AMOUNT	INTEREST RATE	PURCHASE DATE	MATURITY / CALL DATE	INTEREST PAYMENTS	PURCHASE AMOUNT
BANK CASH MANAGEMENT						
Fifth Third						\$ 546,290.34
Huntington						\$ 91,300.83
Signature 125						\$ 14,856.10
Signature Checking						\$ 4,620,543.04
Signature Hankison						\$ 17,878.37
Signature Investment Savings						\$ 250,598.96
Signature Payroll						\$ 3,678.36
SIGNATURE BANK -- Hankison Endowment Fund						
<i>Certificate of Deposit Account Registry Service (CDARS)</i>						
CD 123132164	\$122,186	1.250%	10/17/19	10/16/20	Maturity	\$122,186
UBS FINANCIAL						
<i>Municipal Securities</i>						
172311KB7	\$120,000	2.57%	11/21/17	12/01/21	Semi-Ann	\$122,629
<i>Government Securities</i>						
<i>Certificates of Deposit and Shared Certificates</i>						
CD 78658RBC4	\$250,000	1.55%	01/03/20	12/03/20	Semi-Ann	\$249,625
CD 05581W2J3	\$248,000	1.85%	10/28/19	03/30/21	Semi-Ann	\$248,124
CD 74349KBV1	\$250,000	1.65%	01/03/20	03/30/21	Monthly	\$249,750
CD 949763GD2	\$95,000	2.25%	04/19/17	04/12/21	Monthly	\$95,713
CD 45083AHX3	\$249,000	2.90%	06/13/18	05/28/21	Semi-Ann	\$249,483
CD 02589AAC6	\$100,000	3.00%	06/11/18	06/07/21	Semi-Ann	\$100,547
CD 17312QS67	\$250,000	3.00%	08/30/18	09/07/21	Semi-Ann	\$250,000
CD 02587CGA2	\$148,000	2.20%	09/19/17	09/07/21	Semi-Ann	\$149,110
CD 72345SKN0	\$210,000	1.10%	04/29/20	10/21/21	Monthly	\$211,785
CD 98970L6Y4	\$249,000	1.70%	01/03/20	11/22/21	Semi-Ann	\$248,627
CD 61760AVM8	\$250,000	2.85%	02/27/19	02/07/22	Semi-Ann	\$249,750
CD 06251AP53	\$102,000	2.13%	01/03/20	02/17/22	Semi-Ann	\$102,587
CD 78414TBC5	\$245,000	1.95%	09/12/19	02/28/22	Semi-Ann	\$245,613
CD 15201QCD7	\$250,000	1.00%	03/31/20	03/21/22	Semi-Ann	\$248,125
CD 12556LBU9	\$125,000	1.00%	03/31/20	03/31/22	Semi-Ann	\$123,938
CD 12738RFZ2	\$240,000	1.20%	04/22/20	04/14/22	Semi-Ann	\$241,680
CD 66476QCJ5	\$248,000	1.25%	04/16/20	04/18/22	Semi-Ann	\$248,719
CD 17284A2L1	\$120,000	2.60%	07/06/17	07/18/22	Semi-Ann	\$122,640
CD 857894E54	\$250,000	1.70%	01/03/20	07/18/22	Monthly	\$249,375
CD 39115UBB8	\$205,000	2.00%	04/23/20	07/25/22	Monthly	\$209,565
CD 87270LAJ2	\$100,000	2.20%	04/28/20	08/16/22	Semi-Ann	\$102,945
CD 466682AQ4	\$230,000	2.03%	01/03/20	08/31/22	Semi-Ann	\$231,477
CD 01748DAY2	\$120,000	2.20%	02/13/20	11/03/22	Monthly	\$121,525
CD 33847E2V8	\$250,000	1.80%	11/25/19	11/15/22	Semi-Ann	\$249,750
CD 75472RAQ4	\$250,000	1.75%	01/03/20	12/30/22	Semi-Ann	\$249,625
CD 538036JA3	\$240,000	1.65%	03/03/20	02/13/23	Monthly	\$242,777
CD 20056QRU9	\$240,000	2.75%	07/31/19	04/10/23	Monthly	\$245,543
CD 949763ZL3	\$150,000	2.70%	03/31/20	04/12/23	Monthly	\$154,199
CD 25665QAX3	\$115,000	2.90%	08/22/19	04/13/23	Semi-Ann	\$118,402
CD 87164WWA2	\$230,000	3.05%	04/03/19	05/04/23	Semi-Ann	\$232,908
CD 254673QR0	\$240,000	3.30%	05/14/19	06/27/23	Semi-Ann	\$245,197
CD 61747M4Z1	\$250,000	3.30%	08/07/18	08/16/23	Semi-Ann	\$250,000
CD 956320AH9	\$236,000	3.25%	07/29/19	09/28/23	Semi-Ann	\$246,280
CD 27002YEX0	\$150,000	1.55%	04/22/20	03/30/24	Monthly	\$153,000
<i>Cash and Money Market Funds</i>						
MM #27772						\$1,867,618
UBS FINANCIAL -- Gallon Trail Endowment Fund						
<i>Municipal Securities</i>						
02765UED2	\$100,000	6.22%	08/28/17	02/15/21	Semi-Ann	\$114,215
<i>Certificates of Deposit and Shared Certificates</i>						
CD 02587CGB0	\$100,000	2.40%	08/30/17	09/06/22	Semi-Ann	\$100,000
<i>Cash and Money Market Funds</i>						
MM #27773						\$886,939
OHIO STATE TREASURER						
<i>State Treasury Asset Reserve of Ohio (STAR)</i>						
STAR76354	\$230,400	2.50%			Monthly	\$231,602
TD AMERITRADE						
<i>Money Market Funds</i>						
MM #058780						\$47,560
FIFTH THIRD -- Money Market Navigator						
<i>Money Market Funds</i>						
MM #01885071517						\$515,519
MM #06090483460						\$514,226
						<u><u>\$17,006,023</u></u>

METROPOLITAN PARK DISTRICT OF THE TOLEDO AREA**Then & Now Report****For the Month Ended September 30, 2020**

Payment Date	Check Number	Amount	Vendor	Account Number	Purchase Order	PO Date	Invoice Date	Days in Violation	Invoice Line Description
9/25/2020	6485	\$ 3,879.35	03646 (Ohio Dept. of Taxation)	100.2000.556200	2020002218	9/28/2020	9/21/2020	7	DW_Ohio sales tax
9/11/2020	6013520	\$ 11,432.11	5156 (J.G. Ewing Contractors)	100.6003.551900	2020001572	7/7/2020	6/18/2020	19	PR_emergency canal bank repair



**METROPARKS
TOLEDO**

Administrative Office

Board Brief

5100 West Central Avenue
Toledo, Ohio 43615-2100

419.407.9700
Fax **419.407.9785**

MetroparksToledo.com

Meeting Date: October 21, 2020

Agenda Item: Resolution Accepting the 2021 Amounts & Rates as Determined by the Budget Commission & Authorizing the Necessary Tax Levies and Certifying them to the County Auditor

Prepared By: Matt Cleland
Deputy Director/Treasurer

DESCRIPTION:

The adoption of the tax rate resolution is an annual budgetary requirement for the purpose of levying Metroparks' 1.4 mil and .9 mil operating levies. Specifically, Ohio Revised Code §5705.34 states, in part, that "[e]ach taxing authority, by ordinance or resolution, shall authorize the necessary tax levies and certify them to the county auditor before the first day of October in each year***." The Tax Commissioner for the State of Ohio issued an extension for the Lucas County Budget Commission to complete its work and also authorized an extension to October 31, 2020 for political subdivisions affected by the extension to authorize and certify the necessary tax levies to the County Auditor.

RECOMMENDATION:

Adopt the Resolution accepting the 2021 Amounts & Rates as Determined by the Budget Commission & Authorizing the Necessary Tax Levies and Certifying them to the County Auditor.

☒ Supplementary Materials Attached

Promises Kept.
Your Clean, Safe, Natural Metroparks

**RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES
AND CERTIFYING THEM TO THE COUNTY AUDITOR**

(METROPOLITAN PARK BOARD)

RES 60-20

*The Board of Trustees of **Metropolitan Park District**, Lucas County, Ohio, met*

in _____ session on the _____ day of 20____, at the office of _____

_____ with the following members present:

Mr/Mrs. _____ moved the adoption of the following Resolution:

WHEREAS, The Budget Commission of Lucas County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill limitation; therefore, be it

*RESOLVED, By the Board of Trustees of **Metropolitan Park District**, Lucas County, Ohio that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further*

RESOLVED, That there be and is hereby levied on the tax duplicate the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

SCHEDULE A
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY
BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES

	Amount Approved by Budget Com- mission Inside 10 M. Limitation	Amount to Be Derived from Levies Outside 10 M. Limitation	County Auditor's Estimate of Tax Rate to be Levied	
			Inside 10 M. Limit	Outside 10 M. Limit
	Column I	Column II	III	IV
Operating Fund		16,900,000		2.30
		0		
TOTAL		16,900,000		2.30

SCHEDULE B

LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

	Maximum Rate Authorized to Be levied	Co. Auditor's Est. of Yield of Levy (Carry to schedule A, Column II)
GENERAL FUND: Current Expense Levy authorized by voters on not to exceed years		
GEN Levy authorized by voters on 11 7 2017	1.40	10,300,000
GEN Levy authorized by voters on 11 6 2012	0.90	6,600,000
Total	2.30	16,900,000

and be it further

RESOLVED, That the Secretary of this Board be and he is hereby directed to certify a copy of this
Resolution to the county Auditor of Said County

Mr/Mrs. _____ seconded the Resolution and the roll being called
upon its adoption the vote resulted as follows:

Mr/Mrs. _____, _____

Mr/Mrs. _____, _____

Mr/Mrs. _____, _____

Adopted the _____ day of _____, 20____

Secretary of the Board of Trustees of

Metropolitan Park District ,

Lucas County, Ohio

**CERTIFICATE OF COPY
ORIGINAL ON FILE**

The state of Ohio, Lucas County, ss.

*I, _____ Secretary of the Board of Trustees of **Metropolitan***

***Park District** , in said County, and in whose custody the Files and Records of said*

Board are required by the laws of the State of Ohio to be kept, do hereby certify that the foregoing is

taken and copied from the original _____

now on file with said Board, that the foregoing has been compared by me with said original document,

and that the same is a true and correct copy thereof.

WITNESS my signature, this _____ day of _____, 20____

Secretary of the Board of Trustees of

Metropolitan Park District ,

Lucas County, Ohio



**METROPARKS
TOLEDO**
Administrative Office

Board Brief

5100 West Central Avenue
Toledo, Ohio 43615-2100

419.407.9700
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MetroparksToledo.com

Meeting Date: October 21, 2020

Agenda Item: Amendment to Board Resolution No. 95-19, "Issuance of Super Blanket Purchase Orders for 2020 Waste Disposal Services"

Prepared By: Matt Cleland, Deputy Director/Treasurer

DESCRIPTION:

At the December 2019 Board Meeting, by Resolution No. 95-19, the Board of Park Commissioners approved the issuance of a super blanket purchase order not to exceed \$89,100.00 for the purchase and payment of recycling and waste disposal services from Republic Services and Waste Management for 2020. Due to the number of construction projects occurring across the park district requiring roll-off dumpsters, the annual estimated costs were higher than originally projected.

RECOMMENDATION:

Recommend the Board of Park Commissioners approve an amendment to Resolution No. 95-19 that increases the total amount to \$110,000.00 for the purchase and payment of recycling and waste disposal services from Republic Services and Waste Management for 2020.

METROPOLITAN PARK DISTRICT OF THE TOLEDO AREA

_____ offered and moved adoption of the following resolution:

RESOLUTION NO. 61-20

**AMENDMENT TO BOARD RESOLUTION NO. 95-19, "ISSUANCE OF SUPER BLANKET PURCHASE
ORDERS FOR 2020 WASTE DISPOSAL SERVICES"**

WHEREAS, the Park District engages Waste Management for waste disposal services at Toledo Botanical Garden, and engages Republic Services for waste disposal services at all other park locations, AND,

WHEREAS, as identified in the 2020 Annual Appropriations Measure, projected costs for the purchase of 2020 waste disposal services were \$89,100.00, and, therefore, required Board approval for issuance of a super blanket purchase order, AND,

WHEREAS, at the December 2019 Board Meeting, by Resolution No. 95-19, the Board of Park Commissioners approved the issuance of a super blanket purchase order not to exceed \$89,100.00 for the purchase of 2020 waste disposal services from Waste Management and Republic Services, AND,

WHEREAS, the number of construction projects across the park district requiring roll-off dumpsters caused the total projected costs for 2020 to exceed \$89,100.00, NOW, THEREFORE,

BE IT RESOLVED, that the Board of Park Commissioners hereby approves an amendment to Resolution No. 95-19 increasing the total amount not to exceed \$110,000.00 for the purchase and payment of recycling and waste disposal services from Republic Services for 2020.

_____ seconded the motion and upon _____ vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

CERTIFICATION

I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted at the regular board meeting of the Metropolitan Park District of the Toledo Area held on October 21, 2020.

David D. Zenk
Executive Director

Approved as to Form:

(David Smigelski)
Attorney for the Board
October 21, 2020



**METROPARKS
TOLEDO**
Administrative Office

Board Brief

5100 West Central Avenue
Toledo, Ohio 43615-2100

419.407.9700
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MetroparksToledo.com

Meeting Date: October 21, 2020

Agenda Item: 2021 Request for Advance of Taxes Collected

Prepared By: Matt Cleland
Deputy Director/Treasurer

DESCRIPTION:

The Lucas County Auditor assesses and collects property taxes levied against all real estate and public utility property and tangible personal property used in business and located in Lucas County on behalf of all taxing districts in Lucas County, including the Park District. In order for the County Auditor to disburse taxes assessed and collected, on behalf of the Park District, as they are collected, a resolution for the Request of Advance of Taxes Collected is required to be adopted by the Board of Park Commissioners.

RECOMMENDATION:

Approve the Resolution for Request for Advance of Taxes Collected for 2021.

METROPOLITAN PARK DISTRICT OF THE TOLEDO AREA

_____ offered and moved adoption of the following resolution:

RESOLUTION NO. 62-20
2021 REQUEST FOR ADVANCE OF TAXES COLLECTED

WHEREAS, the Lucas County Auditor assesses and collects property taxes levied against all real estate and public utility property and tangible personal property used in business and located in Lucas County on behalf of all taxing districts in Lucas County, including the Park District, AND,

WHEREAS, in order for the County Auditor to disburse taxes assessed and collected, on behalf of the Park District, as they are collected, a resolution for the Request of Advance of Taxes Collected is required to be adopted by the Board of Park Commissioners, NOW, THEREFORE,

BE IT RESOLVED, that the Board of Park Commissioners hereby approves and requests that property taxes assessed and collected by the Lucas County Auditor, on behalf of the Park District, be disbursed, as they are collected, and treated as an advance payment on the current collection of taxes due the Park District for 2021.

_____ seconded the motion and upon _____ vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

CERTIFICATION

I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted at the regular board meeting of the Metropolitan Park District of the Toledo Area held on October 21, 2020.

David D. Zenk
Executive Director

Approved as to Form:

(David Smigelski)
Attorney for the Board
October 21, 2020

METROPOLITAN PARK DISTRICT OF THE TOLEDO AREA

_____ offered and moved adoption of the following resolution:

RESOLUTION NO. 63-20

RATIFICATION OF SCHEDULE OF PAYABLES

WHEREAS, the Metropolitan Park District of the Toledo Area Board of Park Commissioners, Lucas County, Ohio, wishes to ratify its payments on certain accounts listed on the Schedule of Payables for the month of September 2020, NOW, THEREFORE,

BE IT RESOLVED, that the Board of Park Commissioners hereby approves the payments listed on the Schedule of Payables for the month of September 2020, in the amount of \$2,366,645.94.

_____ seconded the motion and upon _____ vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

CERTIFICATION

I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted at the regular board meeting of the Metropolitan Park District of the Toledo Area held on October 21, 2020.

David D. Zenk
Executive Director

Approved as to Form:

(David Smigelski)
Attorney for the Board
October 21, 2020



**METROPARKS
TOLEDO**
Administrative Office

Board Brief

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Toledo, Ohio 43615-2100

419.407.9700
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MetroparksToledo.com

Meeting Date: October 21, 2020

Agenda Item: Contract Approval, Metroparks Toledo, Misc. Asphalt Paving, Lucas County, OH

Prepared By: Jon Zvanovec, Project Manager

DESCRIPTION:

Sealed proposals for bidding on the Metroparks Toledo, Misc. Asphalt Paving, Lucas County, OH were received Friday, October 09, 2019 at 3:00 p.m. Six bids were received with Henry W. Bergman, Inc. of Genoa, the apparent lowest and best bidder at \$63,303.00.

The Scope of Work consists of resurfacing and paving of Oak Openings and Toledo Botanical Gardens Maintenance Areas. General construction includes limited select demolition, earthwork, aggregate base, asphalt, topsoil, seeding and mulching. Work is expected to commence spring/summer 2021, with substantial completion anticipated by June 30, 2021.

The total cost of construction contracting is anticipated to be \$69,633.00. which includes the construction contract (\$63,303.00) and a ten percent (10%) construction contingency (\$6,330.).

RECOMMENDATION:

Approve a construction contract with Henry W. Bergman, Inc. not-to-exceed \$69,633.00 (contract amount + ten percent (10%) contingency).

☒ Supplementary Materials Attached: *Bid Tabulation*

Metroparks Toledo, Misc. Asphalt Paving, Lucas County, OH Bid Opening: Friday, October 9, 2020 at 3:00 p.m. local time BID TABULATION						<div>Certified Encouraging Diversity, Growth and Equity (EDGE) by State of Ohio</div> <div>Certified Minority Business Enterprise (MBE) by State of Ohio, Section 123 ORC</div> <div>Certified Women's Business Enterprise (WBE) by State of Ohio</div> <div>Certified Small Disadvantage Business (SDB) by SBA</div> <div>Veteran Owned</div>									
COMPANY NAME	DISCIPLINE	PHONE	EMAIL	CONTACT NAME	ADDRESS	Total Base Bid Amount	EDGE	MBE	WBE	SDB	Vet				
Helms & Sons Excavating	Excavating	419-422-7738	jruhlen@helmsandsons.com	Jason Ruhlen	1753 Lima Ave. Findlay, OH 45840	\$69,332.45									
Crestline Paving & Excavating	General Construction	419-536-8229	jwilkinson@crestlinepaving.com	John Wilkinson	1913 Nebraska Ave, Toledo, OH 43607										
Geddis Paving & Excavating, Inc.	General Construction	419-536-8501	Krasmusson@geddispaving.com	Kurt Rasmusson	1019 Wamba Ave. Toledo, OH 43607	\$77,184.00									
Gerken Paving Inc	Paving	419-533-7701	jbaden@gerkenpaving.com	Jason Baden	9072 CR 424 Napoleon, OH 43545	\$125,853.70									
Schoen Inc.	Paving & Excavating	419-536-3624	Schoeninc@bex.net	Charlie Schoen	200 S. Westwood Ave., Toledo, OH 43607										
Morlock Asphalt	Paving	419-686-4601	morlockasphalt@aol.com	Tony Morlock	9362 Merrill Rd, Portage, OH 43451										
Anderzack-Pitzen Construction Inc.	General Construction	419-644-2111	marynicholas@wecandigit.com	Mary Nicholas	424 E Main St PO Box H Metamora, Oh 43540										
Expercon LLC	Paving & Excavating	419-214-4345	rayb@expercon.biz	Thomas Bischoff	One Maritime Plaza 4th Floor Toledo, OH 43604	\$90,714.00									
Jennite Paving	Paving	419-466-1133	sdolgin@jennite.com	Steve Dolgin	4690 W. Bancroft Toledo, OH 43615										
Allied Paving Co Inc	Paving & Excavating	419-866-0244	derek@alliedpavingcoinc.com	Derek Buck	8406 Airport Hwy Holland, OH 43528										
Bowers Asphalt and Paving, Inc.	General Construction	419-666-0516	bowersasphalt@sbcglobal.net	David Bowers	6157 Walbridge Rd. Walbridge, Ohio 43465										
Geo. Gradel Co., Inc.	General Construction	419-691-7123	mahall@geogradelco.com	Kimberly Morrison	3135 Front St. Toledo, OH43605										
Ward Construction Co.	Paving	419-943-2450	pnewellwardcons@airport.net	Patricia Newell	385 Oak St. Leipsic, OH 45856										
Monroe Asphalt Co. LLC	Paving	419-729-4134	koesterdarren@gmail.com	Darren Koester	1508 Matzinger Rd Toledo, OH 43612										
Henry W. Bergman, Inc	General Construction	419-855-4757	hwb1912@yahoo.com shelly@hwb1912.com	James Bergman	218 E. 9th St. Genoa, OH 43430	\$63,303.00									
7L Construction, LLC	General Construction	419-483-8347	sstaley@7lconstruction.com	Steve Staley	553 Southwest St. P.O. Box 326 Bellevue, OH 44811	\$64,834.55									
BASE BID ESTIMATE						\$72,768.73									
BASE BID ESTIMATE + 10%						\$80,045.60									

METROPOLITAN PARK DISTRICT OF THE TOLEDO AREA

_____ offered and moved adoption of the following resolution:

RESOLUTION NO. 64-20

CONTRACT APPROVAL, METROPARKS TOLEDO, MISC. ASPHALT PAVING, LUCAS COUNTY, OH

WHEREAS, sealed proposals for bidding on the Metroparks Toledo, Misc. Asphalt Paving, Lucas County, OH were received Friday, October 9, 2020, at 3:00 p.m., AND,

WHEREAS, six (6) bids were received with Henry W. Bergman, Inc. of Genoa, Ohio, the apparent lowest and best bidder at \$63,303.00, AND,

WHEREAS, the scope of work consists of resurfacing and paving of Oak Openings and Toledo Botanical Gardens Maintenance Areas, and general construction includes limited select demolition, earthwork, aggregate base, asphalt, topsoil, seeding, and mulching, AND,

WHEREAS, work is expected to commence in spring/summer 2021, with substantial completion anticipated by June 30, 2021, AND,

WHEREAS, the total cost of construction contracting is anticipated to be \$69,633.00, which includes the base-bid construction contract (\$63,303.00), plus a ten percent (10%) construction contingency (\$6,330.00), NOW, THEREFORE,

BE IT RESOLVED, that the Board of Park Commissioners hereby approves a construction contract with Henry W. Bergman, Inc. in the total amount of \$69,633.00 (contract amount + ten percent (10%) contingency).

_____ seconded the motion and upon _____ vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

CERTIFICATION

I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted at the regular board meeting of the Metropolitan Park District of the Toledo Area held on October 21, 2020.

David D. Zenk
Executive Director

Approved as to Form:

(David Smigelski)
Attorney for the Board
October 21, 2020



**METROPARKS
TOLEDO**
Administrative Office

Board Brief

5100 West Central Avenue
Toledo, Ohio 43615-2100

419.407.9700
Fax **419.407.9785**

MetroparksToledo.com

Meeting Date: October 21, 2020

Agenda Item: Contract Increase Approval, Metroparks Toledo,
Wildwood Resurfacing Project

Prepared By: Jon Zvanovec, Project Manager

DESCRIPTION:

The Board previously approved a construction contract for Wildwood Resurfacing Project with Expercon, LLC for an amount not-to-exceed \$126,994. (contract amount + ten percent (10%) contingency) at the November 20, 2019 meeting.

The Scope of Work consists of removal and replacement of approximately 59,645 square feet of asphalt pavement with ground tire rubber modified asphalt. General construction includes modest demolition, pavement planing, modified asphalt paving, pavement marking, and concrete walks.

Staff requests increasing the project's contingency from 10% to 15% to correct unforeseen drainage issues at the Manor House service drive, Visitor Center walk and Brown Trail. In addition, milling of the Metroparks Hall walk and Manor House circle drive revealed insufficient base and asphalt requiring additional materials be installed.

The total cost of construction contracting is now anticipated to be \$132,766. which includes the original construction contract (\$115,449.) and a fifteen percent (15%) construction contingency (\$17,317.). Upon project completion, Metroparks will be reimbursed \$107,920. through Ohio EPA's Scrap Tire Grant Program, making Metroparks total liability \$24,846.

RECOMMENDATION:

Approve a construction contract increase with Expercon, LLC not-to-exceed \$132,766. (contract amount + fifteen percent (15%) contingency).

☒ Supplementary Materials Attached: Bid Tab

Promises Kept.
Your Clean, Safe, Natural Metroparks

METROPOLITAN PARK DISTRICT OF THE TOLEDO AREA

_____ offered and moved adoption of the following resolution:

RESOLUTION NO. 65-20

CONTRACT INCREASE APPROVAL, METROPARKS TOLEDO – WILDWOOD RESURFACING PROJECT

WHEREAS, in Board Resolution No. 89-19, the Board previously approved a construction contract for Wildwood Resurfacing Project with Expercon, LLC in an amount not to exceed \$126,994.00 (contract amount + ten percent (10%) contingency) at the November 20, 2019 meeting, AND,

WHEREAS, the scope of work consists of removal and replacement of approximately 59,645 square feet of asphalt pavement with ground tire rubber modified asphalt; general construction includes modest demolition, pavement planing, modified asphalt paving, pavement marking, and concrete walks, AND,

WHEREAS, unforeseen issues have arisen, including drainage issues at the Manor House service drive, Visitor Center walk, and Brown Trail; additionally, milling of the Metroparks Hall walk and Manor House circle drive revealed insufficient base and asphalt requiring additional materials be installed, AND,

WHEREAS, although the scope of work has not changed, due to the aforementioned unforeseen issues, it is deemed advisable and necessary to increase the project's contingency from ten percent (10%) to fifteen percent (15%), AND,

WHEREAS, the total cost of construction contracting is now anticipated to be \$132,766.00, which includes the original construction contract (\$115,449.00) and a fifteen percent (15%) construction contingency (\$17,317.00), AND,

WHEREAS, upon project completion, Metroparks Toledo will be reimbursed \$107,920.000 through Ohio Environmental Protection Agency's Scrap Tire Grant Program, making Metroparks Toledo's total liability \$24,846.00, NOW, THEREFORE,

BE IT RESOLVED, that the Board of Park Commissioners hereby approves a construction contract increase with Expercon, LLC in an amount not-to exceed \$132,766.00 (contract amount + fifteen percent (15%) contingency).

_____ seconded the motion and upon _____ vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

CERTIFICATION

I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted at the regular board meeting of the Metropolitan Park District of the Toledo Area held on October 21, 2020.

David D. Zenk
Executive Director

Approved as to Form:
(David Smigelski)
Attorney for the Board

October 21, 2020



**METROPARKS
TOLEDO**
Administrative Office

Board Brief

5100 West Central Avenue
Toledo, Ohio 43615-2100

419.407.9700
Fax **419.407.9785**

MetroparksToledo.com

Meeting Date: October 21, 2020

Agenda Item: Authorization to Request Funding Through the Ohio Department of Natural Resources Land and Water Conservation Fund

Prepared By: Allen Gallant, Chief of Community Development

DESCRIPTION:

The Land and Water Conservation Fund (LWCF) grant program provides assistance for state and local government subdivisions for the acquisition, development, and rehabilitation of recreational areas. Funding is issued to the state and it is at the state's discretion how much of that funding will be made available for local government. Ohio offers a local grant program on a biennial schedule.

To be eligible for federal LWCF grant assistance, Ohio prepares and updates the Ohio Statewide Comprehensive Outdoor Recreation Plan (SCORP). Ohio reviews LWCF grant applications and submits recommended projects to the National Park Service for final approval. All recommended projects must be in accord with Ohio's SCORP priorities.

Metroparks will be requesting an amount not to exceed \$500,000 for a project at Secor Metropark. There is a 1:1 match requirement.

RECOMMENDATION:

Approve staff to submit an application for funding through the Ohio Department of Natural Resources.

METROPOLITAN PARK DISTRICT OF THE TOLEDO AREA

_____ offered and moved adoption of the following resolution:

RESOLUTION NO. 66-20

**AUTHORIZATION TO REQUEST FUNDING THROUGH THE OHIO DEPARTMENT OF NATURAL
RESOURCES LAND AND WATER CONSERVATION FUND**

WHEREAS, the Ohio Department of Natural Resources ("ODNR") provides a funding source through the Land and Water Conservation Fund ("LWCF") for the acquisition, development, and rehabilitation of recreational areas, AND,

WHEREAS, Metroparks Toledo is seeking funding for a project at Secor Metropark, AND,

WHEREAS, the standard match rate is one hundred percent (100%), AND,

WHEREAS, the Park District desires to seek an amount not to exceed \$500,000.00 in financial assistance toward the project costs, NOW, THEREFORE,

BE IT RESOLVED, that the Board of Park Commissioners hereby authorizes the Park District to submit a grant application to ODNR requesting an amount not to exceed \$500,000.00 to support a project at Secor Metropark.

_____ seconded the motion and upon _____ vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

CERTIFICATION

I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted at the regular board meeting of the Metropolitan Park District of the Toledo Area held on October 21, 2020.

David D. Zenk
Executive Director

Approved as to Form:

(David Smigelski)
Attorney for the Board
October 21, 2020